

ORDINANCE

CITY OF NEW ORLEANS

CITY HALL: April 23, 2026

CALENDAR NO. 35,423

NO. _____ MAYOR COUNCIL SERIES

BY: COUNCILMEMBER HARRIS (BY REQUEST)

AN ORDINANCE to amend and reordain Sections 70-84 and 70-87 of the Code of the City of New Orleans, relative to budget reporting requirements; and otherwise to provide with respect thereto.

WHEREAS, the staffing report required under Section 70-84 of the City Code was instituted to enable the Council to monitor departmental vacancies that were being budgeted but never filled; and

WHEREAS, councilmembers are now able to monitor departmental personnel spending through personnel projections data without the need for the staffing report; and

WHEREAS, the full-time equivalent summary report continues to serve a useful purpose and should be retained; and

WHEREAS, the fund balance report required under Section 70-87 of the City Code currently includes all City funds, including funds with no financial activity and in the most recent reporting period, 89 of 170 funds included in the report had no transactions; and

WHEREAS, limiting the fund balance report to active funds and providing account descriptions upon request rather than monthly would reduce the report's size by approximately half while preserving the Council's ability to obtain this information; **NOW THEREFORE**

1 **SECTION 1. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY**
2 **ORDAINS**, That Sections 70-84 and 70-87 of the Code of the City of New Orleans are
3 amended to read as follows:
4 **“CHAPTER 70 – FINANCE**

5 ***

6 **ARTICLE III – FUNDS**

7 ***

8 **DIVISION 1. – GENERALLY**

9 ***

10 **Sec. 70-84 – Monthly reports regarding full-time equivalents for all funds.**

11 On a monthly basis, the department of finance shall present to the budget, audit, and
12 board of review committee, a summary report on full-time equivalents for all operating funds
13 currently appropriated by the city. Information included in such monthly summary reports shall
14 contain, at minimum, the following information for each city agency:

- 15 (1) Total budgeted full-time equivalents by agency
16 (2) Total filled full-time equivalents by agency
17 (3) Total full-time equivalents vacancy number by agency
18 (4) Total full-time equivalents vacancy rate by agency

19 This report shall encompass:

- 20 (i) Any fund created by chapter 70 of the Code of the City of New Orleans;
21 (ii) Any other fund created by any other provision of this Code or the Charter; and
22 (iii) Any other fund maintained by the department of finance.

23 ***

24 **Sec. 70-87 – Monthly fund balance reports.**

25 On a monthly basis, the department of finance shall present to the budget, audit, and
26 board of review committee, a report on the fund balances for all operating funds appropriated
27 by the city, unless a fund was inactive during the preceding year, in which case the inactive
28 fund may be excluded from the report. Information included in such monthly reports shall
29 contain audited data; if audited data is unavailable, the report shall contain unaudited data.

30 Information included in such reports shall contain, at minimum, the following information for
31 each city fund:

- 32 (1) Fund
- 33 (2) Beginning fund balance
- 34 (3) Changes in fund balance
- 35 (4) Current ending fund balance
- 36 (5) A detailed statement on the changes to fund balance

37 This report shall encompass:

- 38 (i) Any fund created by chapter 70 of the Code of the City of New Orleans;
- 39 (ii) Any other fund created by any other provision of this Code or the Charter; and
- 40 (iii) Any other fund maintained by the department of finance.

41 ***”

ADOPTED BY THE COUNCIL OF THE CITY OF NEW ORLEANS _____

PRESIDENT OF THE COUNCIL

DELIVERED TO THE MAYOR ON _____

APPROVED:

DISAPPROVED: _____

MAYOR

RETURNED BY THE MAYOR ON _____ **AT** _____

CLERK OF COUNCIL

ROLL CALL VOTE:

YEAS:

NAYS:

ABSENT:

RECUSED:

ENGROSSED VERSION:

“CHAPTER 70 – FINANCE

ARTICLE III – FUNDS

DIVISION 1. – GENERALLY

Sec. 70-84 – Monthly reports regarding full-time equivalents for all funds.

~~On or before June 1, 2022, and on~~ On a monthly basis ~~thereafter~~, the department of finance shall present to the budget, audit, and board of review committee, a summary report on full-time equivalents for all operating funds currently appropriated by the city. Information included in such monthly summary reports shall contain, at minimum, the following information for each city agency:

~~(1) — Fund~~

~~(3) — Classification code~~

~~(4) — Classification name~~

~~(5) — Number of filled full time equivalents~~

~~(6) — Total personal services cost of filled full time equivalents~~

~~(7) — Number of vacant full time equivalents~~

~~(8) — Total personal services cost of vacant full time equivalents~~

(1) Total budgeted full-time equivalents by agency

(2) Total filled full-time equivalents by agency

(3) Total full-time equivalents vacancy number by agency

(4) Total full-time equivalents vacancy rate by agency

This report shall encompass:

- (i) Any fund created by chapter 70 of the Code of the City of New Orleans;
- (ii) Any other fund created by any other provision of this Code or the Charter; and
- (iii) Any other fund maintained by the department of finance.

Sec. 70-87. – ~~Monthly reports regarding fund balances for all funds.~~ Monthly fund balance reports.

~~On or before June 1, 2022, and on~~ On a monthly basis ~~thereafter~~, the department of finance shall present to the budget, audit, and board of review committee a report on the fund balances for all operating funds appropriated by the city, unless a fund was inactive during the preceding year, in which case the inactive fund may be excluded from the report. Information included in such monthly reports shall contain audited data; if audited data is unavailable, the report shall contain unaudited data. Information included in such reports shall contain, at minimum, the following information for each city fund:

- (1) Fund
- ~~(2) A statement of the purposes for which each fund may be used and the legal basis for the fund~~
- ~~(3)~~ (2) Beginning fund balance
- ~~(4)~~ (3) Changes in fund balance
- ~~(5)~~ (4) Current ending fund balance
- ~~(6)~~ (5) A detailed statement on the changes to fund balance

This report shall encompass:

- (i) Any fund created by chapter 70 of the Code of the City of New Orleans;
- (ii) Any other fund created by any other provision of this Code or the Charter; and
- (iii) Any other fund maintained by the department of finance.

***”

Calendar No. (Rev)
(Exp)

Name Abby Vienne Ext. 8-4055
Person responsible for routing

**CHECK SHEET TO BE USED FOR
CLEARING ORDINANCES, MOTIONS, AND RESOLUTIONS
BEFORE SUBMISSION TO COUNCIL CLERK**

The originating agency shall attach a copy of each proposed ordinance, motion, or resolution to the check sheet for processing in the sequence indicated after preparing a synopsis. The detailed memorandum of explanation shall also be attached to this check sheet.

SYNOPSIS OF DOCUMENT: An ordinance to amend two code provisions to adjust the monthly budget reporting requirements. This removes the FTE count reporting requirement of the monthly staffing report and reporting on inactive funds and fund descriptions of the monthly fund balance report.

1. Abigail Vienne
Department Head
2. [Signature]
Department of Law
3. [Signature]
Chief Administrative Officer
4. [Signature]
Director of Council Relations
5. _____
Initials of Sponsoring Council Member

COUNCIL ACTION

Council Members Present: _____

Absent: _____

AMENDMENTS:

FINAL ADOPTION:

MOVED: _____
2ND: _____
YEAS: _____
NAYS: _____
ABSENT: _____
RECUSED: _____

7. _____
Reviewed by the Chief Administrative Officer after adoption by the City Council and prior to the Mayor's signature.



LEGISLATIVE SUMMARY

TO ACCOMPANY ORDINANCES

BEFORE SUBMISSION TO CLERK OF COUNCIL

Requesting Department or Agency: _____

Name of Contact Person: _____

Telephone Number: _____

Email Address: _____

Initials of Sponsoring Councilmember(s): _____

DETAILED SYNOPSIS OF THE ORDINANCE

Please generally describe the purpose, intent, and effect of the proposed ordinance.



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate a contract, CEA, or other similar agreement (hereafter contract), please provide the following additional information.

☐

If this section is not applicable, please check this box.

The parties involved:

The obligations, expectations, and deliverables of the parties involved:

Any fiscal implications for the City with the contract:

The public purpose and need for the contract:

The duration of the contract:



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate an amendment to the Codes of the City of New Orleans, please provide the following additional information.

☐

If this section is not applicable, please check this box.

The existing provision(s) of the Code being proposed for amendment:

The general content/requirements of the existing Code provision:

How the proposed ordinance will alter the existing Code provision(s):

Why these changes are needed:

REQUESTED ADOPTION DATE: _____

Reference: Council Rule 41 & City Code Section 2-813