

**Summary – Budget to Actuals and Projections**

This sheet will automatically populate with the information you enter in the monthly tabs. As you input data in a monthly tab, it will be reflected in the corresponding monthly column. The sheet will also calculate your Year-to-Date (YTD) revenue and expenses.

A helper column provides a linear estimate of expected revenue and expenses for the year. Additionally, you can enter large expenses in the "Projected Fixed Exp\_Revenue" tab, which will be factored into the Expected YTD Expenditures—see the tab for details.

Finally, the Over/Under column automatically calculates the difference between your actual YTD values and the expected YTD projection.

Budget of Revenues for FY2025	Adopted Budget	Expected YTD	YTD Revenue	Over/Under	January	February	March	April	May	June	July	August
State Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Revenue	\$17,486,185.00	\$11,657,456.67	\$13,453,693.25	\$1,796,236.58	\$0.00	\$8,693,092.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,346,546.25	\$414,054.50
City Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Self-Generated	\$6,554,662.00	\$4,369,774.67	\$3,850,364.04	\$519,410.63	\$698,291.16	\$396,071.59	\$287,657.07	\$787,658.73	\$295,118.20	\$316,731.39	\$765,436.39	\$303,399.51
Interest	\$120,500.00	\$80,333.33	\$87,383.81	\$7,050.48	\$2,311.77	\$5,907.69	\$20,950.86	\$17,554.15	\$14,484.76	\$8,966.21	\$16,546.17	\$662.20
Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (specify)	\$492,037.00	\$328,024.67	\$491,930.11	\$163,905.44	\$33,722.95	\$7,706.56	\$71,234.90	\$85,811.07	\$18,244.28	\$168,612.01	\$37,491.52	\$69,106.82
<b>TOTAL REVENUE</b>	<b>\$24,653,384.00</b>	<b>\$16,435,589.34</b>	<b>\$17,883,371.21</b>	<b>\$1,447,781.87</b>	<b>\$734,325.88</b>	<b>\$9,102,778.34</b>	<b>\$379,842.83</b>	<b>\$891,023.95</b>	<b>\$327,847.24</b>	<b>\$494,309.61</b>	<b>\$5,166,020.33</b>	<b>\$787,223.03</b>

Budget of Expenditures for FY2025	Adopted Budget	Expected YTD	YTD Expenditures	Over/Under	January	February	March	April	May	June	July	August
<b>Personal Services</b>												
Salaries	\$12,924,698.00	\$8,616,465.33	\$7,410,056.06	\$1,206,409.27	\$574,070.86	\$885,089.74	\$1,313,346.20	\$822,598.25	\$791,573.11	\$850,074.47	\$890,655.66	\$1,282,647.77
Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare Tax	\$187,408.00	\$124,938.67	\$103,824.13	\$21,114.54	\$8,228.42	\$12,394.15	\$18,384.32	\$11,495.50	\$11,046.10	\$11,893.60	\$12,467.92	\$17,914.12
FICA	\$801,331.00	\$534,220.67	\$443,937.46	\$90,283.21	\$35,183.54	\$52,995.70	\$78,608.87	\$49,153.14	\$47,231.54	\$50,855.38	\$53,310.97	\$76,598.32
Hospitalization	\$1,564,319.00	\$1,042,879.33	\$1,026,961.51	\$15,917.82	\$60,749.36	\$182,966.34	\$120,143.88	\$178,620.42	\$58,582.46	\$175,058.22	\$125,924.42	\$124,916.41
Wage Reserve & Vacancies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00	\$1,534,973.33	\$1,191,176.01	\$343,797.32	\$84,699.69	\$200,015.31	\$136,755.43	\$128,244.56	\$197,439.17	\$139,236.23	\$149,358.28	\$155,427.34
	\$17,780,216.00	\$11,853,477.33	\$10,175,955.17	\$1,677,522.16	\$762,931.87	\$1,333,461.24	\$1,667,238.70	\$1,190,111.87	\$1,105,872.38	\$1,227,117.90	\$1,231,717.25	\$1,657,503.96
<b>Other Operating</b>												
Advertising	\$8,100.00	\$5,400.00	\$0.00	\$5,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accreditation	\$15,335.00	\$10,223.33	\$6,325.50	\$3,897.83	\$393.75	\$393.75	\$1,181.25	\$2,781.75	\$393.75	\$393.75	\$393.75	\$393.75
Building & Maintenance	\$1,000.00	\$666.67	\$0.00	\$666.67	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clothing	\$7,500.00	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computer Equipment	\$83,897.00	\$55,931.33	\$0.00	\$55,931.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computer Supplies	\$60,000.00	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conferences	\$2,300.00	\$1,533.33	\$10,560.00	\$9,026.67	\$0.00	\$2,595.00	\$0.00	\$6,840.00	\$0.00	\$525.00	\$0.00	\$600.00
Contract Services	\$15,995.00	\$10,663.33	\$3,739.17	\$6,924.16	\$399.00	\$695.50	\$199.00	\$855.71	\$221.47	\$856.92	\$444.22	\$67.35
Drug & Background Checks	\$2,000.00	\$1,333.33	\$3,611.10	\$2,277.77	\$74.00	\$168.25	\$95.00	\$1,741.70	\$268.70	\$376.00	\$0.00	\$887.45
Dues & Subscriptions	\$954,876.00	\$636,584.00	\$294,711.74	\$341,872.26	\$41,432.00	\$31,344.16	\$33,544.36	\$42,855.35	\$33,546.65	\$40,974.52	\$5,567.05	\$65,447.65
Education & Training	\$68,022.00	\$45,348.00	\$21,255.05	\$24,092.95	\$1,350.45	\$14,450.00	\$0.00	\$229.00	\$284.04	\$4,823.00	\$118.56	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fees, Taxes and Assessments	\$500.00	\$333.33	\$40,238.09	\$39,904.76	\$6,393.12	\$6,944.26	\$3,767.23	\$6,891.27	\$3,003.31	\$3,572.99	\$6,638.76	\$3,027.15
Hardware Software Maintenance	\$1,642,222.00	\$1,094,814.67	\$1,133,688.53	\$38,873.86	\$50,347.49	\$250,131.07	\$137,341.46	\$144,923.59	\$183,388.75	\$178,054.39	\$157,144.38	\$133,052.38
Insurance	\$242,000.00	\$161,333.33	\$347,133.04	\$185,799.71	\$43,322.55	\$86,645.10	\$0.00	\$43,322.55	\$86,645.10	\$43,322.55	\$0.00	\$43,875.19
Interest Expense	\$24,000.00	\$16,000.00	\$4,440.90	\$11,559.10	\$0.00	\$2,220.45	\$0.00	\$0.00	\$0.00	\$2,220.45	\$0.00	\$0.00
Janitorial Supplies	\$14,600.00	\$9,733.33	\$6,075.77	\$3,657.56	\$0.00	\$1,008.01	\$0.00	\$1,606.58	\$824.82	\$897.29	\$1,185.13	\$553.94
Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Note Payable	\$440,000.00	\$293,333.33	\$0.00	\$293,333.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Cleaning	\$7,200.00	\$4,800.00	\$2,310.00	\$2,490.00	\$0.00	\$770.00	\$0.00	\$770.00	\$385.00	\$385.00	\$0.00	\$0.00
Office Supplies	\$31,000.00	\$20,666.67	\$2,240.02	\$18,426.65	\$0.00	\$508.30	\$377.34	\$322.52	\$90.14	\$178.74	\$366.36	\$396.62
Printing & Postage	\$5,000.00	\$3,333.33	\$2,254.75	\$1,078.58	\$352.86	\$5.00	\$300.00	\$927.47	\$201.50	\$121.92	\$341.00	\$5.00
Professional Development	\$16,244.00	\$10,829.33	\$1,300.00	\$9,529.33	\$0.00	\$0.00	\$1,050.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional services	\$644,994.00	\$429,996.00	\$347,495.73	\$82,500.27	\$11,040.56	\$59,525.63	\$24,094.31	\$32,176.79	\$52,020.89	\$64,658.99	\$64,122.16	\$39,856.40
Public Education & Service Awards	\$1,200.00	\$800.00	\$0.00	\$800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental Expense - Equipment	\$700.00	\$466.67	\$1,306.00	\$839.33	\$0.00	\$371.00	\$55.50	\$130.00	\$241.00	\$208.50	\$150.00	\$150.00
Rental Expense - Land	\$340,370.00	\$226,913.33	\$78,926.37	\$147,986.96	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.67	\$28,364.17	\$28,364.17
Repairs & Maintenance	\$379,400.00	\$252,933.33	\$74,127.96	\$178,805.37	\$482.00	\$6,334.22	\$1,544.08	\$10,087.21	\$4,765.97	\$4,131.28	\$43,425.78	\$3,357.42
Repairs & Maintenance - Building	\$360,000.00	\$240,000.00	\$243,188.99	\$3,188.99	\$0.00	\$123,887.37	\$0.00	\$37,183.82	\$71,992.80	\$10,125.00	\$0.00	\$0.00
Repairs & Maintenance - Vehicles	\$5,800.00	\$3,866.67	\$872.56	\$2,994.11	\$0.00	\$0.00	\$0.00	\$458.76	\$0.00	\$242.90	\$170.90	\$0.00
Special Supplies	\$331,641.00	\$221,094.00	\$48,001.41	\$173,092.59	\$0.00	\$1,035.23	\$3,136.57	\$22,026.91	\$3,218.14	\$3,807.60	\$12,415.98	\$2,360.98
Student Loan Repayment Program	\$30,000.00	\$20,000.00	\$15,321.78	\$4,678.22	\$2,666.72	\$2,544.00	\$2,438.00	\$2,400.50	\$2,438.00	\$2,656.00	\$2,756.00	\$2,756.00
Travel	\$90,683.00	\$60,455.33	\$42,561.83	\$17,893.50	\$305.96	\$0.00	\$494.96	\$12,784.28	\$7,790.37	\$8,323.04	\$3,465.67	\$9,397.55
Vending Supplies	\$15,200.00	\$10,133.33	\$8,969.97	\$1,163.36	\$1,779.67	\$849.60	\$583.70	\$744.84	\$700.60	\$1,386.50	\$1,021.10	\$1,903.96
Worker's Compensation Expense	\$32,400.00	\$21,600.00	\$14,331.05	\$7,268.95	\$0.00	\$3,587.50	\$3,587.50	\$3,587.50	\$3,587.50	\$0.00	\$0.00	\$0.00
Furniture & Fixtures Acquisition	\$30,000.00	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Utilities	\$1,477,716.00	\$985,144.00	\$498,638.31	\$486,505.69	\$12,931.19	\$68,716.28	\$75,611.44	\$71,211.96	\$68,618.70	\$71,303.10	\$100,501.92	\$29,743.72
Other (Miscellaneous Adjustment for Capital Expenditures)	\$508,727.00	\$339,151.33	\$0.00	\$339,151.33	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL OPERATING EXPENDITURES</b>	<b>\$6,873,168.00</b>	<b>\$4,582,112.00</b>	<b>\$3,253,625.62</b>	<b>\$1,328,486.38</b>	<b>\$70,942.57</b>	<b>\$668,429.35</b>	<b>\$293,101.37</b>	<b>\$450,809.73</b>	<b>\$528,307.92</b>	<b>\$447,245.11</b>	<b>\$428,592.89</b>	<b>\$366,196.68</b>
<b>TOTAL EXPENDITURES</b>	<b>\$24,653,384.00</b>	<b>\$16,435,589.33</b>	<b>\$13,429,580.79</b>	<b>\$3,006,008.54</b>	<b>\$833,874.44</b>	<b>\$2,001,890.59</b>	<b>\$1,960,340.07</b>	<b>\$1,640,921.60</b>	<b>\$1,634,180.30</b>	<b>\$1,674,363.01</b>	<b>\$1,660,310.14</b>	<b>\$2,023,700.64</b>

	Adopted Budget	Expected YTD	YTD	Over/Under
TOTAL REVENUE	\$24,653,384.00	\$16,435,589.34	\$17,883,371.21	\$1,447,781.87
TOTAL EXPENDITURES	\$24,653,384.00	\$16,435,589.33	\$13,429,580.79	\$3,006,008.54
<b>Difference</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,453,790.42</b>	<b>\$4,453,790.41</b>

### **Optional – Update Budget Projections**

This sheet gives you the optional ability to refine your Year-to-Date (YTD) expected revenue and expenses by entering anticipated one-time revenue or expense events. This is useful when a simple linear projection does not provide enough nuance for accurate forecasting.

Example: Suppose you have a \$170,000 maintenance budget for the year. However, in May, you anticipate a \$50,000 HVAC system upgrade. Instead of spreading the full \$170,000 evenly across the year, the projection will:

Remove the \$50,000 expense from the linear projection.

Distribute the remaining \$120,000 evenly over 12 months (\$10,000 per month).

Add the \$50,000 expense to May, ensuring a more accurate projection that accounts for large, irregular costs.

To use this feature, enter the category in Column A, the month the cost will be realized in Column B, the cost of the bill in Column C, and a description in Column D. If a large expense is paid out over multiple months, you can divide it into multiple entries across different months for more accurate tracking.

Use this feature only when needed to improve projection accuracy. Otherwise, the default linear approach will suffice.

<b>Category</b>	<b>Month</b>	<b>Cost</b>	<b>Description</b>
City Revenue	June	\$	0.01 Example

## FTE Template – Staffing Report

List each position in Column A and enter the budgeted FTEs for the start of the year in Column B. Then, for each month, record the number of FTEs employed for that month in Columns D through O. Leave any future months blank.

As you update the FTEs each month, Column C will automatically calculate the current number of vacancies. An example entry is provided for reference.

Agencies that use the City's payroll system can contact Brandye DeLarge at [badelarge@nola.gov](mailto:badelarge@nola.gov) for assistance with accessing personnel reports.

Position Title	Budgeted FTE	Vacancies	January	February	March	April	May
<i>Example- Office Assistant</i>	3	-1		1	2	1	2
Director of 911 Operations	1			1	1	1	1
911 Operations Managers	4			4	4	4	4
911 Assistant Operations Managers	2			2	2	1	1
911 Operations Supervisors	16	1		14	14	16	16
911 Emergency Communications Specialist 1	68	11		59	59	58	48
911 Emergency Communications Dispatchers - Trainee		-5			4	2	6
911 Emergency Communications Dispatchers I/II/III	44	4		38	35	35	36
Director of 311 Operations	1	1		0	0	0	0
311 Manager	1			1	1	1	1
311 Analyst	1			1	1	1	1
311 Supervisors	2			1	1	1	1
311 Customer Service Specialists	6	1		6	6	6	6
Executive Director	1			1	1	1	1
Deputy Executive Director	1			1	1	1	1
Administrative Assistant	1			1	1	1	1
Finance Manager	1			1	1	1	1
Senior Financial Analyst	1			1	1	1	1
Financial Analyst	1			1	1	1	1
Personnel Manager	1			1	1	1	1
Personnel Generalist	1	1		0	0	0	0
Facilities Manager	1			1	1	1	1
Facilities Maintenance Specialists	2			2	2	2	2
Facilities Specialist	1			1	1	1	1
Accreditation Manager	1	1		0	0	0	0
Training Manager	1			1	1	1	1
Training Specialist	1			1	1	1	1
Compliance Manager	1			1	1	1	1
Compliance Supervisor	1	-1		1	1	2	2
Compliance Specialists	4	1		4	3	2	3
Public Records Specialists	7			6	6	6	6
Public Information Manager	1			1	1	1	1
Director of Information Technology	1			1	1	1	1
CAD Manager	1			1	1	1	1
CAD Engineer	2	-1		2	2	3	3
Application Engineer II	1			1	1	1	1
Technical Operations Manager	1			1	1	1	1
System Engineer II	2			2	2	2	2
GIS Manager	1			1	1	1	1
GIS Analyst	2			2	2	2	2

**Monthly Template – Budget to Actuals and Projections**

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., reports due on February 29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (not an accrual basis). Fill in column E with the full year projected total revenue and expenditures for each category. Column F should be used to provide any supplemental information, including an explanation of projection methodologies. **A narrative explanation of the methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badelarge@nola.gov for assistance accessing budget reports.

**Budget of Revenues for FY2025**

	Adopted Budget	Monthly Revenue	Projected Full Year Total	Notes/Methodology
State Revenue	\$ -	\$ -		
State Grants	\$ -	\$ -		
Federal Revenue	\$ -	\$ -		
Federal Grants	\$ -	\$ -		
City Revenue	\$ 17,486,185.00	\$ -		
City Grants	\$ -	\$ -		
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -	\$ -		
Self-Generated	\$ 6,554,662.00	\$ 698,291.16		
Interest	\$ 120,500.00	\$ 2,311.77		
Donations	\$ -	\$ -		
Other (SPCA \$50,000; Other Revenue \$112,800; Rental Income \$96,687; Vending Income \$16,300; Take Home Vehicle \$ 1,250; Reimbursable Income \$215,000y)	\$ 492,037.00	\$ 33,722.95		

**Budget of Expenditures for FY2025**

Personal Services	Monthly Expenditures	Projected Full Year Total	Notes/Methodology
Salaries	\$ 12,924,698.00	\$ 574,070.86	
Overtime	\$ -	\$ -	
Medicare Tax	\$ 187,408.00	\$ 8,228.42	
FICA	\$ 801,331.00	\$ 35,183.54	
Hospitalization	\$ 1,564,319.00	\$ 60,749.36	
Wage Reserve & Vacancies	\$ -	\$ -	
Fringe	\$ -	\$ -	
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00	\$ 84,699.69	
<b>Other Operating</b>			
Advertising	\$ 8,100.00	\$ -	
Accreditation	\$ 15,335.00	\$ 393.75	
Building & Maintenance	\$ 1,000.00	\$ -	
Clothing	\$ 7,500.00	\$ -	
Computer Equipment	\$ 83,897.00	\$ -	
Computer Supplies	\$ 60,000.00	\$ -	
Conferences	\$ 2,300.00	\$ -	
Contract Services	\$ 15,995.00	\$ 399.00	
Drug & Background Checks	\$ 2,000.00	\$ 74.00	
Dues & Subscriptions	\$ 954,876.00	\$ 41,432.00	
Educarion & Training	\$ 68,022.00	\$ 1,350.45	
Equipment	\$ -	\$ -	
Fees, Taxes and Assessments	\$ 500.00	\$ 6,393.12	
Hardware Software Maintenance	\$ 1,642,222.00	\$ (50,347.49)	
Insurance	\$ 242,000.00	\$ 43,322.55	
Interest Expense	\$ 24,000.00	\$ -	
Janitorial Supplies	\$ 14,600.00	\$ -	
Leases	\$ -	\$ -	
Note Payable	\$ 440,000.00	\$ -	
Office Cleaning	\$ 7,200.00	\$ -	
Office Supplies	\$ 31,000.00	\$ -	
Printing & Postage	\$ 5,000.00	\$ 352.86	
Professional Development	\$ 16,244.00	\$ -	
Professional services	\$ 644,994.00	\$ 11,040.56	
Public Education & Sservice Awards	\$ 1,200.00	\$ -	
Rental Expense - Equipment	\$ 700.00	\$ -	
Rental Expense - Land	\$ 340,370.00	\$ 3,699.67	
Repairs & Maintenance	\$ 379,400.00	\$ 482.00	
Repairs & Maintenance - Building	\$ 360,000.00	\$ -	
Repairs & Maintenance - Vehicles	\$ 5,800.00	\$ -	
Special Supplies	\$ 331,641.00	\$ -	
Student Loan Repayment Program	\$ 30,000.00	\$ (2,666.72)	
Travel	\$ 90,683.00	\$ 305.96	
Vending Supplies	\$ 15,200.00	\$ 1,779.67	
Worker's Compensation Expense	\$ 32,400.00	\$ -	
Furniture & Fixtures Acquisition	\$ 30,000.00	\$ -	
Utilities	\$ 1,477,716.00	\$ 12,931.19	
Other (Miscellaneous Adjustment for Capital Expendtures)	\$ (508,727.00)	\$ -	

**Monthly Template – Budget to Actuals and Projections**

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., reports due on February 29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (not an accrual basis). Fill in column E with the full year projected total revenue and expenditures for each category. Column F should be used to provide any supplemental information, including an explanation of projection methodologies. **A narrative explanation of the methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badelarge@nola.gov for assistance accessing budget reports.

Budget of Revenues for FY2025	Adopted Budget	Monthly Revenue	Projected Full Year Total	Notes/Methodology
State Revenue	\$ -	\$ -		
State Grants	\$ -	\$ -		
Federal Revenue	\$ -	\$ -		
Federal Grants	\$ -	\$ -		
City Revenue	\$ 17,486,185.00	\$ 8,693,092.50		
City Grants	\$ -	\$ -		
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -	\$ -		
Self-Generated	\$ 6,554,662.00	\$ 396,071.59		
Interest	\$ 120,500.00	\$ 5,907.69		
Donations	\$ -	\$ -		
Other (specify)	\$ 492,037.00	\$ 7,706.56		

Budget of Expenditures for FY2025	Adopted Budget	Monthly Expenditures	Projected Full Year Total	Notes/Methodology
<b>Personal Services</b>				
Salaries	\$ 12,924,698.00	\$ 885,089.74		
Overtime	\$ -	\$ -		
Medicare Tax	\$ 187,408.00	\$ 12,394.15		
FICA	\$ 801,331.00	\$ 52,995.70		
Hospitalization	\$ 1,564,319.00	\$ 182,966.34		
Wage Reserve & Vacancies	\$ -	\$ -		
Fringe	\$ -	\$ -		
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00	\$ 200,015.31		

<b>Other Operating</b>				
Advertising	\$ 8,100.00	\$ -		
Accreditation	\$ 15,335.00	\$ 393.75		
Building & Maintenance	\$ 1,000.00	\$ -		
Clothing	\$ 7,500.00	\$ -		
Computer Equipment	\$ 83,897.00	\$ -		
Computer Supplies	\$ 60,000.00	\$ -		
Conferences	\$ 2,300.00	\$ 2,595.00		
Contract Services	\$ 15,995.00	\$ 695.50		
Drug & Background Checks	\$ 2,000.00	\$ 168.25		
Dues & Subscriptions	\$ 954,876.00	\$ 31,344.16		
Educarion & Training	\$ 68,022.00	\$ 14,450.00		
Equipment	\$ -	\$ -		
Fees, Taxes and Assessments	\$ 500.00	\$ 6,944.26		
Hardware Software Maintenance	\$ 1,642,222.00	\$ 250,131.07		
Insurance	\$ 242,000.00	\$ 86,645.10		
Interest Expense	\$ 24,000.00	\$ 2,220.45		
Janitorial Supplies	\$ 14,600.00	\$ 1,008.01		
Leases	\$ -	\$ -		
Note Payable	\$ 440,000.00	\$ -		
Office Cleaning	\$ 7,200.00	\$ 770.00		
Office Supplies	\$ 31,000.00	\$ 508.30		
Printing & Postage	\$ 5,000.00	\$ 5.00		
Professional Development	\$ 16,244.00	\$ -		
Professional services	\$ 644,994.00	\$ 59,525.63		
Public Education & Sservice Awards	\$ 1,200.00	\$ -		
Rental Expense - Equipment	\$ 700.00	\$ 371.00		
Rental Expense - Land	\$ 340,370.00	\$ 3,699.67		
Repairs & Maintenance	\$ 379,400.00	\$ 6,334.22		
Repairs & Maintenance - Building	\$ 360,000.00	\$ 123,887.37		
Repairs & Maintenance - Vehicles	\$ 5,800.00	\$ -		
Special Supplies	\$ 331,641.00	\$ 1,035.23		
Student Loan Repayment Program	\$ 30,000.00	\$ 2,544.00		
Travel	\$ 90,683.00	\$ -		
Vending Supplies	\$ 15,200.00	\$ 849.60		
Worker's Compensation Expense	\$ 32,400.00	\$ 3,587.50		
Furniture & Fixtures Acquisition	\$ 30,000.00	\$ -		
Utilities	\$ 1,477,716.00	\$ 68,716.28		
Other (Miscellaneous Adjustment for Capital Expenditures)	\$ (508,727.00)	\$ -		

## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1/29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis. Fill in column E with the full year projected total revenue and expenditures for each category. Column F provide any supplemental information, including an explanation of projection methodologies. **A narrative methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badel@cityofdenver.com for assistance accessing budget reports.

### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$ -
State Grants	\$ -
Federal Revenue	\$ -
Federal Grants	\$ -
City Revenue	\$ 17,486,185.00
City Grants	\$ -
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -
Self-Generated	\$ 6,554,662.00
Interest	\$ 120,500.00
Donations	\$ -
Other (specify)	\$ 492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$ 12,924,698.00
Overtime	\$ -
Medicare Tax	\$ 187,408.00
FICA	\$ 801,331.00
Hospitalization	\$ 1,564,319.00
Wage Reserve & Vacancies	\$ -
Fringe	\$ -
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00

#### Other Operating

Advertising	\$ 8,100.00
Accreditation	\$ 15,335.00
Building & Maintenance	\$ 1,000.00
Clothing	\$ 7,500.00
Computer Equipment	\$ 83,897.00
Computer Supplies	\$ 60,000.00
Conferences	\$ 2,300.00
Contract Services	\$ 15,995.00
Drug & Background Checks	\$ 2,000.00
Dues & Subscriptions	\$ 954,876.00

Educarion & Training	\$ 68,022.00
Equipment	\$ -
Fees, Taxes and Assessments	\$ 500.00
Hardware Software Maintenance	\$ 1,642,222.00
Insurance	\$ 242,000.00
Interest Expense	\$ 24,000.00
Janitorial Supplies	\$ 14,600.00
Leases	\$ -
Note Payable	\$ 440,000.00
Office Cleaning	\$ 7,200.00
Office Supplies	\$ 31,000.00
Printing & Postage	\$ 5,000.00
Professional Development	\$ 16,244.00
Professional services	\$ 644,994.00
Public Education & Sservice Awards	\$ 1,200.00
Rental Expense - Equipment	\$ 700.00
Rental Expense - Land	\$ 340,370.00
Repairs & Maintenance	\$ 379,400.00
Repairs & Maintenance - Building	\$ 360,000.00
Repairs & Maintenance - Vehicles	\$ 5,800.00
Special Supplies	\$ 331,641.00
Student Loan Repayment Program	\$ 30,000.00
Travel	\$ 90,683.00
Vending Supplies	\$ 15,200.00
Worker's Compensation Expense	\$ 32,400.00
Furniture & Fixtures Acquisition	\$ 30,000.00
Utilities	\$ 1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendtures)	\$ (508,727.00)

reports due on February  
 is (not an accrual basis).  
 n F should be used to  
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Monthly Revenue	Projected Full Year Total
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 287,657.07	
\$ 20,950.86	
\$ -	
\$ 71,234.90	

Monthly Expenditures	Projected Full Year Total
\$ 1,313,346.20	
\$ -	
\$ 18,384.32	
\$ 78,608.87	
\$ 120,143.88	
\$ -	
\$ -	
\$ 136,755.43	

\$ -	
\$ 1,181.25	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 199.00	
\$ 95.00	
\$ 33,544.36	

\$	-
\$	-
\$	3,767.23
\$	137,341.46
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	-
\$	377.34
\$	300.00
\$	1,050.00
\$	24,094.31
\$	-
\$	55.50
\$	3,699.67
\$	1,544.08
\$	-
\$	-
\$	3,136.57
\$	2,438.00
\$	494.96
\$	583.70
\$	3,587.50
\$	-
\$	75,611.44
\$	-





**Monthly Template – Budget to Actuals and Projections**

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., reports due on February 29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (not an accrual basis). Fill in column E with the full year projected total revenue and expenditures for each category. Column F should be used to provide any supplemental information, including an explanation of projection methodologies. **A narrative explanation of the methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badelarge@nola.gov for assistance accessing budget reports.

Budget of Revenues for FY2025	Adopted Budget	Monthly Revenue	Projected Full Year Total	Notes/Methodology
State Revenue	\$ -	\$ -		
State Grants	\$ -	\$ -		
Federal Revenue	\$ -	\$ -		
Federal Grants	\$ -	\$ -		
City Revenue	\$ 17,486,185.00	\$ -		
City Grants	\$ -	\$ -		
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -	\$ -		
Self-Generated	\$ 6,554,662.00	\$ 787,658.73		
Interest	\$ 120,500.00	\$ 17,554.15		
Donations	\$ -	\$ -		
Other (specify)	\$ 492,037.00	\$ 85,811.07		

Budget of Expenditures for FY2025	Adopted Budget	Monthly Expenditures	Projected Full Year Total	Notes/Methodology
<b>Personal Services</b>				
Salaries	\$ 12,924,698.00	\$ 822,598.25		
Overtime	\$ -	\$ -		
Medicare Tax	\$ 187,408.00	\$ 11,495.50		
FICA	\$ 801,331.00	\$ 49,153.14		
Hospitalization	\$ 1,564,319.00	\$ 178,620.42		
Wage Reserve & Vacancies	\$ -	\$ -		
Fringe	\$ -	\$ -		
Other (Fringe, Uniform Allowance, Unemployment & CAO Misc A)	\$ 2,302,460.00	\$ 128,244.56		
<b>Other Operating</b>				
Advertising	\$ 8,100.00	\$ -		
Accreditation	\$ 15,335.00	\$ 2,781.75		
Building & Maintenance	\$ 1,000.00	\$ -		
Clothing	\$ 7,500.00	\$ -		
Computer Equipment	\$ 83,897.00	\$ -		
Computer Supplies	\$ 60,000.00	\$ -		
Conferences	\$ 2,300.00	\$ 6,840.00		
Contract Services	\$ 15,995.00	\$ 855.71		
Drug & Background Checks	\$ 2,000.00	\$ 1,741.70		
Dues & Subscriptions	\$ 954,876.00	\$ 42,855.35		
Educacion & Training	\$ 68,022.00	\$ 229.00		
Equipment	\$ -	\$ -		
Fees, Taxes and Assessments	\$ 500.00	\$ 6,891.27		
Hardware Software Maintenance	\$ 1,642,222.00	\$ 144,923.59		
Insurance	\$ 242,000.00	\$ 43,322.55		
Interest Expense	\$ 24,000.00	\$ -		
Janitorial Supplies	\$ 14,600.00	\$ 1,606.58		
Leases	\$ -	\$ -		
Note Payable	\$ 440,000.00	\$ -		
Office Cleaning	\$ 7,200.00	\$ 770.00		
Office Supplies	\$ 31,000.00	\$ 322.52		
Printing & Postage	\$ 5,000.00	\$ 927.47		
Professional Development	\$ 16,244.00	\$ 250.00		
Professional services	\$ 644,994.00	\$ 32,176.79		
Public Education & Sservice Awards	\$ 1,200.00	\$ -		
Rental Expense - Equipment	\$ 700.00	\$ 130.00		
Rental Expense - Land	\$ 340,370.00	\$ 3,699.67		
Repairs & Maintenance	\$ 379,400.00	\$ 10,087.21		
Repairs & Maintenance - Building	\$ 360,000.00	\$ 37,183.82		
Repairs & Maintenance - Vehicles	\$ 5,800.00	\$ 458.76		
Special Supplies	\$ 331,641.00	\$ 22,026.91		
Student Loan Repayment Program	\$ 30,000.00	\$ 2,400.50		
Travel	\$ 90,683.00	\$ 12,784.28		
Vending Supplies	\$ 15,200.00	\$ 744.84		
Worker's Compensation Expense	\$ 32,400.00	\$ 3,587.50		
Furniture & Fixtures Acquisition	\$ 30,000.00	\$ -		
Utilities	\$ 1,477,716.00	\$ 71,211.96		
Other (Miscellaneous Adjustment for Capital Expendures)	\$ (508,727.00)	\$ -		

## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (column E with the full year projected total revenue and expenditures for each category. Column F shall supplemental information, including an explanation of projection methodologies. **A narrative explanation used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badel@assistance accessing budget reports.

### **Budget of Revenues for FY2025**

### **Adopted Budget**

State Revenue	\$ -
State Grants	\$ -
Federal Revenue	\$ -
Federal Grants	\$ -
City Revenue	\$ 17,486,185.00
City Grants	\$ -
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -
Self-Generated	\$ 6,554,662.00
Interest	\$ 120,500.00
Donations	\$ -
Other (specify)	\$ 492,037.00

### **Budget of Expenditures for FY2025**

#### **Personal Services**

Salaries	\$ 12,924,698.00
Overtime	\$ -
Medicare Tax	\$ 187,408.00
FICA	\$ 801,331.00
Hospitalization	\$ 1,564,319.00
Wage Reserve & Vacancies	\$ -
Fringe	\$ -
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00

#### **Other Operating**

Advertising	\$ 8,100.00
Accreditation	\$ 15,335.00
Building & Maintenance	\$ 1,000.00
Clothing	\$ 7,500.00
Computer Equipment	\$ 83,897.00
Computer Supplies	\$ 60,000.00
Conferences	\$ 2,300.00
Contract Services	\$ 15,995.00
Drug & Background Checks	\$ 2,000.00
Dues & Subscriptions	\$ 954,876.00

Educarion & Training	\$ 68,022.00
Equipment	\$ -
Fees, Taxes and Assessments	\$ 500.00
Hardware Software Maintenance	\$ 1,642,222.00
Insurance	\$ 242,000.00
Interest Expense	\$ 24,000.00
Janitorial Supplies	\$ 14,600.00
Leases	\$ -
Note Payable	\$ 440,000.00
Office Cleaning	\$ 7,200.00
Office Supplies	\$ 31,000.00
Printing & Postage	\$ 5,000.00
Professional Development	\$ 16,244.00
Professional services	\$ 644,994.00
Public Education & Sservice Awards	\$ 1,200.00
Rental Expense - Equipment	\$ 700.00
Rental Expense - Land	\$ 340,370.00
Repairs & Maintenance	\$ 379,400.00
Repairs & Maintenance - Building	\$ 360,000.00
Repairs & Maintenance - Vehicles	\$ 5,800.00
Special Supplies	\$ 331,641.00
Student Loan Repayment Program	\$ 30,000.00
Travel	\$ 90,683.00
Vending Supplies	\$ 15,200.00
Worker's Compensation Expense	\$ 32,400.00
Furniture & Fixtures Acquisition	\$ 30,000.00
Utilities	\$ 1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendtures)	\$ (508,727.00)

reports due on February 29  
 not an accrual basis). Fill in  
 could be used to provide any  
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Monthly Revenue	Projected Full Year Total
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 295,118.20	
\$ 14,484.76	
\$ -	
\$ 18,244.28	

Monthly Expenditures	Projected Full Year Total
\$ 791,573.11	
\$ -	
\$ 11,046.10	
\$ 47,231.54	
\$ 58,582.46	
\$ -	
\$ -	
\$ 197,439.17	

\$ -	
\$ 393.75	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 221.47	
\$ 268.70	
\$ 33,546.65	

\$	284.04
\$	-
\$	3,003.31
\$	183,388.75
\$	86,645.10
\$	-
\$	824.82
\$	-
\$	-
\$	385.00
\$	90.14
\$	201.50
\$	-
\$	52,020.89
\$	-
\$	241.00
\$	3,699.67
\$	4,765.97
\$	71,992.80
\$	-
\$	3,218.14
\$	2,438.00
\$	7,790.37
\$	700.60
\$	3,568.55
\$	-
\$	68,618.70
\$	-





## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (column E with the full year projected total revenue and expenditures for each category. Column F should contain any supplemental information, including an explanation of projection methodologies. **A narrative explanation of methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badel@cityofdenver.org for assistance accessing budget reports.

### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$ -
State Grants	\$ -
Federal Revenue	\$ -
Federal Grants	\$ -
City Revenue	\$ 17,486,185.00
City Grants	\$ -
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -
Self-Generated	\$ 6,554,662.00
Interest	\$ 120,500.00
Donations	\$ -
Other (specify)	\$ 492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$ 12,924,698.00
Overtime	\$ -
Medicare Tax	\$ 187,408.00
FICA	\$ 801,331.00
Hospitalization	\$ 1,564,319.00
Wage Reserve & Vacancies	\$ -
Fringe	\$ -
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00

#### Other Operating

Advertising	\$ 8,100.00
Accreditation	\$ 15,335.00
Building & Maintenance	\$ 1,000.00
Clothing	\$ 7,500.00
Computer Equipment	\$ 83,897.00
Computer Supplies	\$ 60,000.00
Conferences	\$ 2,300.00
Contract Services	\$ 15,995.00
Drug & Background Checks	\$ 2,000.00
Dues & Subscriptions	\$ 954,876.00

Educarion & Training	\$ 68,022.00
Equipment	\$ -
Fees, Taxes and Assessments	\$ 500.00
Hardware Software Maintenance	\$ 1,642,222.00
Insurance	\$ 242,000.00
Interest Expense	\$ 24,000.00
Janitorial Supplies	\$ 14,600.00
Leases	\$ -
Note Payable	\$ 440,000.00
Office Cleaning	\$ 7,200.00
Office Supplies	\$ 31,000.00
Printing & Postage	\$ 5,000.00
Professional Development	\$ 16,244.00
Professional services	\$ 644,994.00
Public Education & Sservice Awards	\$ 1,200.00
Rental Expense - Equipment	\$ 700.00
Rental Expense - Land	\$ 340,370.00
Repairs & Maintenance	\$ 379,400.00
Repairs & Maintenance - Building	\$ 360,000.00
Repairs & Maintenance - Vehicles	\$ 5,800.00
Special Supplies	\$ 331,641.00
Student Loan Repayment Program	\$ 30,000.00
Travel	\$ 90,683.00
Vending Supplies	\$ 15,200.00
Worker's Compensation Expense	\$ 32,400.00
Furniture & Fixtures Acquisition	\$ 30,000.00
Utilities	\$ 1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendtures)	\$ (508,727.00)

reports due on February 29  
 not an accrual basis). Fill in  
 could be used to provide  
**planation of the**

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Monthly Revenue	Projected Full Year Total
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 316,731.39	
\$ 8,966.21	
\$ -	
\$ 168,612.01	

Monthly Expenditures	Projected Full Year Total
\$ 850,074.47	
\$ -	
\$ 11,893.60	
\$ 50,855.38	
\$ 175,058.22	
\$ -	
\$ -	
\$ 139,236.23	

\$ -	
\$ 393.75	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 525.00	
\$ 856.92	
\$ 376.00	
\$ 40,974.52	

\$	4,823.00
\$	-
\$	3,572.99
\$	178,054.39
\$	43,322.55
\$	2,220.45
\$	897.29
\$	-
\$	-
\$	385.00
\$	178.74
\$	121.92
\$	-
\$	64,658.99
\$	-
\$	208.50
\$	3,699.68
\$	4,131.28
\$	10,125.00
\$	242.90
\$	3,807.60
\$	2,656.00
\$	8,323.04
\$	1,386.50
\$	-
\$	-
\$	71,303.10
\$	-





## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (in column E with the full year projected total revenue and expenditures for each category. Column F any supplemental information, including an explanation of projection methodologies. **A narrative explanation of methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badele@cityofchicago.org for assistance accessing budget reports.

### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$0.00
State Grants	\$0.00
Federal Revenue	\$0.00
Federal Grants	\$0.00
City Revenue	\$17,486,185.00
City Grants	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00
Self-Generated	\$6,554,662.00
Interest	\$120,500.00
Donations	\$0.00
Other (specify)	\$492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$12,924,698.00
Overtime	\$0.00
Medicare Tax	\$187,408.00
FICA	\$801,331.00
Hospitalization	\$1,564,319.00
Wage Reserve & Vacancies	\$0.00
Fringe	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00

#### Other Operating

Advertising	\$8,100.00
Accreditation	\$15,335.00
Building & Maintenance	\$1,000.00
Clothing	\$7,500.00
Computer Equipment	\$83,897.00
Computer Supplies	\$60,000.00
Conferences	\$2,300.00
Contract Services	\$15,995.00
Drug & Background Checks	\$2,000.00
Dues & Subscriptions	\$954,876.00

Educarion & Training	\$68,022.00
Equipment	\$0.00
Fees, Taxes and Assessments	\$500.00
Hardware Software Maintenance	\$1,642,222.00
Insurance	\$242,000.00
Interest Expense	\$24,000.00
Janitorial Supplies	\$14,600.00
Leases	\$0.00
Note Payable	\$440,000.00
Office Cleaning	\$7,200.00
Office Supplies	\$31,000.00
Printing & Postage	\$5,000.00
Professional Development	\$16,244.00
Professional services	\$644,994.00
Public Education & Sservice Awards	\$1,200.00
Rental Expense - Equipment	\$700.00
Rental Expense - Land	\$340,370.00
Repairs & Maintenance	\$379,400.00
Repairs & Maintenance - Building	\$360,000.00
Repairs & Maintenance - Vehicles	\$5,800.00
Special Supplies	\$331,641.00
Student Loan Repayment Program	\$30,000.00
Travel	\$90,683.00
Vending Supplies	\$15,200.00
Worker's Compensation Expense	\$32,400.00
Furniture & Fixtures Acquisition	\$30,000.00
Utilities	\$1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendures)	\$508,727.00

reports due on February 29  
 not an accrual basis). Fill  
 should be used to provide  
**planation of the**

arge@nola.gov for

Monthly Revenue	Projected Full Year Total
\$ -	
\$ -	
\$ -	
\$ -	
\$ 4,346,546.25	
\$ -	
\$ -	
\$ 765,436.39	
\$ 16,546.17	
\$ -	
\$ 37,491.52	

Monthly Expenditures	Projected Full Year Total
\$ 890,655.66	
\$ -	
\$ 12,467.92	
\$ 53,310.97	
\$ 125,924.42	
\$ -	
\$ -	
\$ 149,358.28	

\$ -	
\$ 393.75	
\$ -	
\$ -	
\$ -	
\$ -	
\$ -	
\$ 444.22	
\$ -	
\$ 5,567.05	

\$	118.56
\$	-
\$	6,638.76
\$	157,144.38
\$	-
\$	-
\$	1,185.13
\$	-
\$	-
\$	-
\$	366.36
\$	341.00
\$	-
\$	64,122.16
\$	-
\$	150.00
\$	28,364.17
\$	43,425.78
\$	-
\$	170.90
\$	12,415.98
\$	2,756.00
\$	3,465.67
\$	1,021.10
\$	-
\$	-
\$	100,501.92
\$	-





**Monthly Template – Budget to Actuals and Projections**

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., reports due on February 29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (not an accrual basis). Fill in column E with the full year projected total revenue and expenditures for each category. Column F should be used to provide any supplemental information, including an explanation of projection methodologies. **A narrative explanation of the methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badelarge@nola.gov for assistance accessing budget reports.

Budget of Revenues for FY2025	Adopted Budget	Monthly Revenue	Projected Full Year Total	Notes/Methodology
State Revenue	\$ -	\$ -		
State Grants	\$ -	\$ -		
Federal Revenue	\$ -	\$ -		
Federal Grants	\$ -	\$ -		
City Revenue	\$ 17,486,185.00	\$ 414,054.50		
City Grants	\$ -	\$ -		
Intergovernmental/Pass-through (if multiple sources, list separately)	\$ -	\$ -		
Self-Generated	\$ 6,554,662.00	\$ 303,399.51		
Interest	\$ 120,500.00	\$ 662.20		
Donations	\$ -	\$ -		
Other (specify)	\$ 492,037.00	\$ 69,106.82		

Budget of Expenditures for FY2025	Adopted Budget	Monthly Expenditures	Projected Full Year Total	Notes/Methodology
<b>Personal Services</b>				
Salaries	\$ 12,924,698.00	\$ 1,282,647.77		
Overtime	\$ -	\$ -		
Medicare Tax	\$ 187,408.00	\$ 17,914.12		
FICA	\$ 801,331.00	\$ 76,598.32		
Hospitalization	\$ 1,564,319.00	\$ 124,916.41		
Wage Reserve & Vacancies	\$ -	\$ -		
Fringe	\$ -	\$ -		
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$ 2,302,460.00	\$ 155,427.34		
<b>Other Operating</b>				
Advertising	\$ 8,100.00	\$ -		
Accreditation	\$ 15,335.00	\$ 393.75		
Building & Maintenance	\$ 1,000.00	\$ -		
Clothing	\$ 7,500.00	\$ -		
Computer Equipment	\$ 83,897.00	\$ -		
Computer Supplies	\$ 60,000.00	\$ -		
Conferences	\$ 2,300.00	\$ 600.00		
Contract Services	\$ 15,995.00	\$ 67.35		
Drug & Background Checks	\$ 2,000.00	\$ 887.45		
Dues & Subscriptions	\$ 954,876.00	\$ 65,447.65		
Educacion & Training	\$ 68,022.00	\$ -		
Equipment	\$ -	\$ -		
Fees, Taxes and Assessments	\$ 500.00	\$ 3,027.15		
Hardware Software Maintenance	\$ 1,642,222.00	\$ 133,052.38		
Insurance	\$ 242,000.00	\$ 43,875.19		
Interest Expense	\$ 24,000.00	\$ -		
Janitorial Supplies	\$ 14,600.00	\$ 553.94		
Leases	\$ -	\$ -		
Note Payable	\$ 440,000.00	\$ -		
Office Cleaning	\$ 7,200.00	\$ -		
Office Supplies	\$ 31,000.00	\$ 396.62		
Printing & Postage	\$ 5,000.00	\$ 5.00		
Professional Development	\$ 16,244.00	\$ -		
Professional services	\$ 644,994.00	\$ 39,856.40		
Public Education & Sservice Awards	\$ 1,200.00	\$ -		
Rental Expense - Equipment	\$ 700.00	\$ 150.00		
Rental Expense - Land	\$ 340,370.00	\$ 28,364.17		
Repairs & Maintenance	\$ 379,400.00	\$ 3,357.42		
Repairs & Maintenance - Building	\$ 360,000.00	\$ -		
Repairs & Maintenance - Vehicles	\$ 5,800.00	\$ -		
Special Supplies	\$ 331,641.00	\$ 2,360.98		
Student Loan Repayment Program	\$ 30,000.00	\$ 2,756.00		
Travel	\$ 90,683.00	\$ 9,397.55		
Vending Supplies	\$ 15,200.00	\$ 1,903.96		
Worker's Compensation Expense	\$ 32,400.00	\$ -		
Furniture & Fixtures Acquisition	\$ 30,000.00	\$ -		
Utilities	\$ 1,477,716.00	\$ 29,743.72		
Other (Miscellaneous Adjustment for Capital Expendures)	\$ (508,727.00)	\$ -		

## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (column E with the full year projected total revenue and expenditures for each category. Column F should contain any supplemental information, including an explanation of projection methodologies. **A narrative explanation of methodology used to project personnel expenditures is required.**

Agencies that use the City's payroll and/or financial systems can contact Brandye DeLarge at badel@cityofdenver.org for assistance accessing budget reports.

### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$0.00
State Grants	\$0.00
Federal Revenue	\$0.00
Federal Grants	\$0.00
City Revenue	\$17,486,185.00
City Grants	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00
Self-Generated	\$6,554,662.00
Interest	\$120,500.00
Donations	\$0.00
Other (specify)	\$492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$12,924,698.00
Overtime	\$0.00
Medicare Tax	\$187,408.00
FICA	\$801,331.00
Hospitalization	\$1,564,319.00
Wage Reserve & Vacancies	\$0.00
Fringe	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00

#### Other Operating

Advertising	\$8,100.00
Accreditation	\$15,335.00
Building & Maintenance	\$1,000.00
Clothing	\$7,500.00
Computer Equipment	\$83,897.00
Computer Supplies	\$60,000.00
Conferences	\$2,300.00
Contract Services	\$15,995.00
Drug & Background Checks	\$2,000.00
Dues & Subscriptions	\$954,876.00

Educarion & Training	\$68,022.00
Equipment	\$0.00
Fees, Taxes and Assessments	\$500.00
Hardware Software Maintenance	\$1,642,222.00
Insurance	\$242,000.00
Interest Expense	\$24,000.00
Janitorial Supplies	\$14,600.00
Leases	\$0.00
Note Payable	\$440,000.00
Office Cleaning	\$7,200.00
Office Supplies	\$31,000.00
Printing & Postage	\$5,000.00
Professional Development	\$16,244.00
Professional services	\$644,994.00
Public Education & Sservice Awards	\$1,200.00
Rental Expense - Equipment	\$700.00
Rental Expense - Land	\$340,370.00
Repairs & Maintenance	\$379,400.00
Repairs & Maintenance - Building	\$360,000.00
Repairs & Maintenance - Vehicles	\$5,800.00
Special Supplies	\$331,641.00
Student Loan Repayment Program	\$30,000.00
Travel	\$90,683.00
Vending Supplies	\$15,200.00
Worker's Compensation Expense	\$32,400.00
Furniture & Fixtures Acquisition	\$30,000.00
Utilities	\$1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendures)	\$508,727.00









## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (column E with the full year projected total revenue and expenditures for each category. Column F should contain any supplemental information, including an explanation of projection methodologies. **A narrative explanation of methodology used to project personnel expenditures is required.**

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### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$0.00
State Grants	\$0.00
Federal Revenue	\$0.00
Federal Grants	\$0.00
City Revenue	\$17,486,185.00
City Grants	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00
Self-Generated	\$6,554,662.00
Interest	\$120,500.00
Donations	\$0.00
Other (specify)	\$492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$12,924,698.00
Overtime	\$0.00
Medicare Tax	\$187,408.00
FICA	\$801,331.00
Hospitalization	\$1,564,319.00
Wage Reserve & Vacancies	\$0.00
Fringe	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00

#### Other Operating

Advertising	\$8,100.00
Accreditation	\$15,335.00
Building & Maintenance	\$1,000.00
Clothing	\$7,500.00
Computer Equipment	\$83,897.00
Computer Supplies	\$60,000.00
Conferences	\$2,300.00
Contract Services	\$15,995.00
Drug & Background Checks	\$2,000.00
Dues & Subscriptions	\$954,876.00

Educarion & Training	\$68,022.00
Equipment	\$0.00
Fees, Taxes and Assessments	\$500.00
Hardware Software Maintenance	\$1,642,222.00
Insurance	\$242,000.00
Interest Expense	\$24,000.00
Janitorial Supplies	\$14,600.00
Leases	\$0.00
Note Payable	\$440,000.00
Office Cleaning	\$7,200.00
Office Supplies	\$31,000.00
Printing & Postage	\$5,000.00
Professional Development	\$16,244.00
Professional services	\$644,994.00
Public Education & Sservice Awards	\$1,200.00
Rental Expense - Equipment	\$700.00
Rental Expense - Land	\$340,370.00
Repairs & Maintenance	\$379,400.00
Repairs & Maintenance - Building	\$360,000.00
Repairs & Maintenance - Vehicles	\$5,800.00
Special Supplies	\$331,641.00
Student Loan Repayment Program	\$30,000.00
Travel	\$90,683.00
Vending Supplies	\$15,200.00
Worker's Compensation Expense	\$32,400.00
Furniture & Fixtures Acquisition	\$30,000.00
Utilities	\$1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendures)	\$508,727.00









## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1 should cover revenue and expenditures through January 31). Reporting should be on a cash basis (column E with the full year projected total revenue and expenditures for each category. Column F should contain any supplemental information, including an explanation of projection methodologies. **A narrative explanation of methodology used to project personnel expenditures is required.**

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### Budget of Revenues for FY2025

### Adopted Budget

State Revenue	\$0.00
State Grants	\$0.00
Federal Revenue	\$0.00
Federal Grants	\$0.00
City Revenue	\$17,486,185.00
City Grants	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00
Self-Generated	\$6,554,662.00
Interest	\$120,500.00
Donations	\$0.00
Other (specify)	\$492,037.00

### Budget of Expenditures for FY2025

#### Personal Services

Salaries	\$12,924,698.00
Overtime	\$0.00
Medicare Tax	\$187,408.00
FICA	\$801,331.00
Hospitalization	\$1,564,319.00
Wage Reserve & Vacancies	\$0.00
Fringe	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00

#### Other Operating

Advertising	\$8,100.00
Accreditation	\$15,335.00
Building & Maintenance	\$1,000.00
Clothing	\$7,500.00
Computer Equipment	\$83,897.00
Computer Supplies	\$60,000.00
Conferences	\$2,300.00
Contract Services	\$15,995.00
Drug & Background Checks	\$2,000.00
Dues & Subscriptions	\$954,876.00

Educarion & Training	\$68,022.00
Equipment	\$0.00
Fees, Taxes and Assessments	\$500.00
Hardware Software Maintenance	\$1,642,222.00
Insurance	\$242,000.00
Interest Expense	\$24,000.00
Janitorial Supplies	\$14,600.00
Leases	\$0.00
Note Payable	\$440,000.00
Office Cleaning	\$7,200.00
Office Supplies	\$31,000.00
Printing & Postage	\$5,000.00
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Furniture & Fixtures Acquisition	\$30,000.00
Utilities	\$1,477,716.00
Other (Miscellaneous Adjustment for Capital Expendures)	\$508,727.00









## Monthly Template – Budget to Actuals and Projections

Fill in column D with your monthly revenue and expenditures for the previous calendar month (e.g., 1/29 should cover revenue and expenditures through January 31). Reporting should be on a cash basis. Fill in column E with the full year projected total revenue and expenditures for each category. Column F provide any supplemental information, including an explanation of projection methodologies. **A narrative methodology used to project personnel expenditures is required.**

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State Grants	\$0.00
Federal Revenue	\$0.00
Federal Grants	\$0.00
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City Grants	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00
Self-Generated	\$6,554,662.00
Interest	\$120,500.00
Donations	\$0.00
Other (specify)	\$492,037.00

### Budget of Expenditures for FY2025

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Salaries	\$12,924,698.00
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Medicare Tax	\$187,408.00
FICA	\$801,331.00
Hospitalization	\$1,564,319.00
Wage Reserve & Vacancies	\$0.00
Fringe	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00

#### Other Operating

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Building & Maintenance	\$1,000.00
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