

**MOTION**

**NO. M-25-537**

**CITY HALL: October 23, 2025**

**BY: COUNCILMEMBERS MORRELL, GIARRUSSO AND HARRIS (BY REQUEST)**

**WHEREAS**, Section 70-10(a) of the New Orleans City Code ordains that certain contracts providing for the aggregate expenditure of more than \$1,000,000.00 in city funds during the initial term and all allowable renewal terms or having an initial term of more than one year must be signed by the president of the City Council; and

**WHEREAS**, Section 70-10(b) of the New Orleans City Code ordains that the President of the New Orleans City Council (“Council”) shall not execute any such contract unless authorized to do so by Council motion; and

**WHEREAS**, the City of New Orleans’ completed the procurement process in December of 2020 and the City of New Orleans contracted with Smith, Parrish & Atkins Resource Consultants, LLC. to provide professional services including archeological monitoring services for infrastructure improvements for federally funded projects; and

**WHEREAS**, the parties desire to enter into Amendment No. 6 to the professional services agreement, which will extend the agreement through December 22, 2028 for the continuity of archeological monitoring services, as more fully provided for in Amendment No. 6, attached hereto as Exhibit “A”; **NOW THEREFORE**

**BE IT MOVED BY THE COUNCIL OF THE CITY OF NEW ORLEANS**, That the President of the Council shall be added as a signatory to the Amendment No. 6 to the professional services agreement between the City of New Orleans and Smith, Parrish & Atkins Resource Consultants, LLC., which is attached hereto as Exhibit “A”.

**BE IT FURTHER MOVED BY THE COUNCIL OF THE CITY OF NEW ORLEANS**, That the Clerk of Council shall forward copies of this motion and Amendment No. 6 to the professional master services agreement to the City Attorney’s Office to effectuate this request.

**THE FOREGOING MOTION WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF, AND RESULTED AS FOLLOWS:**

**YEAS:**

**NAYS:**

**ABSENT:**

**AND THE MOTION WAS ADOPTED.**

**EXHIBIT “A”**

**AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT  
BETWEEN  
THE CITY OF NEW ORLEANS  
AND  
SMITH, PARRISH & ATKINS RESOURCE CONSULTANT, LLC  
ARCHEOLOGICAL MONITORING SERVICES**

**AMENDMENT NO. 6 TO THE PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN**  
**THE CITY OF NEW ORLEANS**  
**AND**  
**SMITH, PARRISH, & ATKINS RESOURCE CONSULTANTS, LLC**  
**RFP NO. 540 – ARCHAEOLOGICAL MONITORING SERVICES**

**THIS SIXTH AMENDMENT** (the “**Amendment**”) is entered into by and between the City of New Orleans, represented by Joseph W. Threat, Sr., Chief Administrative Officer (the “**City**”), and Smith, Parrish, & Atkins Resource Consultants, LLC, represented by Rhonda L. Smith, M.A., RPA, Principal Investigator (the “**Contractor**”). The City and the Contractor are sometimes each referred to as a “**Party**” and collectively referred to as the “**Parties**”. The Amendment is effective as December 23, 2025 (the “**Effective Date**”).

**RECITALS**

**WHEREAS**, the City and the Contractor are parties to a professional services agreement dated December 23, 2020 (the “**Agreement**”) for the Contractor to provide professional services including archaeological monitoring services for infrastructure improvements for federally funded projects (the “**Project**”);

**WHEREAS**, on May 12, 2021, the City and the Contractor amended the Agreement for the first time to include the updated federal contract clauses to ensure FEMA compliance and reimbursement;

**WHEREAS**, on December 29, 2021, the City and the Contractor amended the Agreement for the second time to extend its term for continuity of services and to add archaeological testing and research to the scope of work;

**WHEREAS**, on January 9, 2023, the City and the Contractor amended the Agreement for the third time to extend its term for continuity of services;

**WHEREAS**, on January 3, 2024, the City and the Contractor amended the Agreement for the fourth time to extend its term for continuity of services;

**WHEREAS**, on March 24, 2025, the City and the Contractor amended the Agreement for the fifth time to extend its term for continuity of services;

**WHEREAS**, the City and the Contractor, each having the authority to do so, desire to enter this Amendment to extend its term for continuity of services;

**NOW THEREFORE**, the City and the Contractor, for good and valuable consideration, amend the Agreement as follows:

**A. EXTENSION**. The term of the Agreement is extended for three (3) additional years from December 23, 2025, through December 22, 2028.

**B. CONVICTED FELON STATEMENT**. The Contractor swears that it complies with City Code Section § 2-8(c). No Contractor principal, member, or officer has, within the preceding five years, been convicted of, or pled guilty to, a felony under state or federal statutes for embezzlement, theft of public funds, bribery, or falsification or destruction of public records.

**C. NON-SOLICITATION STATEMENT.** The Contractor swears that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Amendment. The Contractor has not paid or agreed to pay any person, other than a bona fide employee working for it, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from this Amendment.

**D. ELECTRONIC SIGNATURE AND DELIVERY.** The Parties agree that a manually signed copy of this Amendment and any other document(s) attached to this Amendment delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Amendment. No legally binding obligation shall be created with respect to a Party until such Party has delivered or caused to be delivered a manually signed copy of this Amendment.

**E. PRIOR TERMS BINDING.** Except as otherwise provided by this Amendment, the terms and conditions of the Agreement, as amended, remain in full force and effect.

**[SIGNATURES CONTAINED ON NEXT PAGE]**

**[The remainder of this page is intentionally left blank]**

**IN WITNESS WHEREOF**, the City and the Contractor, through their duly authorized representatives, execute this Amendment.

**CITY OF NEW ORLEANS**

**BY:** \_\_\_\_\_  
**JOSEPH W. THREAT, SR., CHIEF ADMINISTRATIVE OFFICER**

Executed on this \_\_\_\_\_ of \_\_\_\_\_, 2025.

**FORM AND LEGALITY APPROVED:**  
**Law Department**

**By:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**CITY OF NEW ORLEANS, CITY COUNCIL**

**BY:** \_\_\_\_\_

**CITY COUNCIL PRESIDENT**

**SMITH, PARRISH, & ATKINS RESOURCE CONSULTANTS, LLC**

**BY:** \_\_\_\_\_  
**RHONDA L. SMITH, M.A., RPA, PRINCIPAL INVESTIGATOR**

\_\_\_\_\_  
**CORPORATE TAX I.D.**

Calendar No.

(Rev)

(Exp)

Name PATRICK JUDGE Ext. 504-658-8689  
Person responsible for routing 504-657-4858

CHECK SHEET TO BE USED FOR  
CLEARING ORDINANCES, MOTIONS, AND RESOLUTIONS  
BEFORE SUBMISSION TO COUNCIL CLERK

The originating agency shall attach a copy of each proposed ordinance, motion, or resolution to the check sheet for processing in the sequence indicated after preparing a synopsis. The detailed memorandum of explanation shall also be attached to this check sheet.

SYNOPSIS OF DOCUMENT: Motion to authorize the City Council of the City of New Orleans to authorize that the President of the Council be added as a signatory to the Amendment No. 6 to the professional services agreement between the City of New Orleans and Smith, Parrish & Atkins, Resource Consultants LLC for continued archeological monitoring services for infrastructure improvements for federally funded projects. Amendment No. 6 will extend the existing agreement from December 23, 2025, through December 22, 2028, the expected end of the JRR Program.

- 1. [Signature] Department Head      [Signature] PDU Director      [Signature] Deputy CAO
- 2. [Signature] Department of Law
- 3. [Signature] Chief Administrative Officer
- 4. [Signature] Director of Council Relations
- 5. \_\_\_\_\_  
Initials of Sponsoring Council Member

COUNCIL ACTION

Council Members Present: \_\_\_\_\_

Absent: \_\_\_\_\_

AMENDMENTS:

FINAL ADOPTION:

\_\_\_\_\_ MOVED:  
 \_\_\_\_\_ 2<sup>ND</sup>:  
 \_\_\_\_\_ YEAS:  
 \_\_\_\_\_ NAYS:  
 \_\_\_\_\_ ABSENT:  
 \_\_\_\_\_ RECUSED:

7. \_\_\_\_\_  
Reviewed by the Chief Administrative Officer after adoption by the City Council and prior to the Mayor's signature. REF. POLICY MEMORANDUM NO. 3



**LEGISLATIVE SUMMARY**

**TO ACCOMPANY MOTIONS**

**BEFORE SUBMISSION TO CLERK OF COUNCIL**

**Requesting Department or Agency:** \_\_\_\_\_

**Name of Contact Person:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Initials of Sponsoring Councilmember(s):** \_\_\_\_\_

**DETAILED SYNOPSIS OF THE MOTION**

**Please generally describe the purpose, intent, and effect of the proposed motion.**

---

---

---

---

---

---

---

---

---

---

**If the Motion is to appoint an individual to a City Board or Commission, please follow the procedures set forth in Rule 15 of the Council Rules and Regulations.**

**REQUESTED ADOPTION DATE:** \_\_\_\_\_