

Summary – Budget to Actuals and Projections

This sheet will automatically populate with the information you enter in the monthly tabs. As you input data in a monthly tab, it will be reflected in the corresponding monthly column. The sheet will also calculate your Year-to-Date (YTD) revenue and expenses.

A helper column provides a linear estimate of expected revenue and expenses for the year. Additionally, you can enter large expenses in the "Projected Fixed Exp. Revenue" tab, which will be factored into the Expected YTD Expenditures—see the tab for details.

Finally, the Over/Under column automatically calculates the difference between your actual YTD values and the expected YTD projection.

Budget of Revenues for FY2025	Adopted Budget	Expected YTD	YTD Revenue	Over/Under	January	February	March	April	May	June	July	August	September	October	November	December
State Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
City Revenue	\$17,486,185.00	\$17,486,185.00	\$16,627,423.52	\$858,761.48	\$0.00	\$8,693,092.50	\$0.00	\$0.00	\$0.00	\$0.00	\$4,346,546.25	\$414,054.50	\$0.00	\$0.00	\$3,173,730.27	\$0.00
City Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Intergovernmental/Pass-through (if multiple sources, list separately)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Self-Generated	\$6,554,662.00	\$6,554,662.00	\$5,516,506.46	\$1,038,155.54	\$698,291.16	\$396,068.80	\$287,657.07	\$787,658.73	\$295,118.21	\$316,730.45	\$765,436.39	\$303,405.07	\$299,117.17	\$769,096.79	\$316,085.16	\$281,845.46
Interest	\$120,500.00	\$120,500.00	\$138,424.16	\$17,924.16	\$2,311.77	\$5,907.69	\$20,950.86	\$17,554.15	\$14,484.76	\$8,966.21	\$16,546.17	\$17,875.47	\$12,332.53	\$7,903.31	\$5,623.74	\$7,067.50
Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (specify)	\$492,037.00	\$492,037.00	\$608,122.05	\$116,085.05	\$33,722.95	\$7,706.56	\$71,234.90	\$85,811.07	\$18,244.28	\$168,612.01	\$37,491.52	\$69,521.73	\$6,084.88	\$18,584.83	\$50,722.26	\$40,385.06
TOTAL REVENUE	\$24,653,384.00	\$24,653,384.00	\$22,890,470.19	\$1,762,913.81	\$734,325.83	\$9,102,775.55	\$379,842.83	\$891,023.95	\$327,847.23	\$494,308.67	\$5,166,020.33	\$804,856.77	\$317,534.58	\$795,574.93	\$3,546,161.43	\$330,195.02

Budget of Expenditures for FY2025	Adopted Budget	Expected YTD	YTD Expenditures	Over/Under	January	February	March	April	May	June	July	August	September	October	November	December
Personal Services																
Salaries	\$12,924,698.00	\$12,924,698.00	\$10,765,644.06	\$2,159,053.94	\$574,070.86	\$885,089.74	\$1,313,346.20	\$822,598.26	\$791,573.11	\$850,074.47	\$890,655.66	\$1,282,511.88	\$871,067.65	\$842,277.44	\$798,552.97	\$843,825.83
Overtime	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Medicare Tax	\$187,408.00	\$187,408.00	\$150,749.05	\$36,658.95	\$8,228.42	\$12,394.15	\$18,384.32	\$11,495.50	\$11,046.10	\$11,893.60	\$12,467.92	\$17,914.12	\$12,185.02	\$11,778.01	\$11,156.22	\$11,805.67
FICA	\$801,331.00	\$801,331.00	\$644,581.80	\$156,749.20	\$35,183.54	\$52,995.70	\$78,608.87	\$49,153.14	\$47,231.54	\$50,855.38	\$53,310.92	\$76,598.32	\$52,101.32	\$50,361.01	\$47,702.54	\$50,479.47
Hospitalization	\$1,564,319.00	\$1,564,319.00	\$1,574,002.60	\$9,683.60	\$60,749.36	\$182,966.34	\$120,143.88	\$176,620.42	\$68,582.46	\$175,058.22	\$125,924.42	\$124,916.41	\$186,082.01	\$120,286.68	\$123,813.66	\$116,858.74
Wage Reserve & Vacancies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fringe	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Other (Fringe, Uniform Allowance & CAO Misc Adjustment)	\$2,302,460.00	\$2,302,460.00	\$1,822,224.34	\$480,235.66	\$84,699.60	\$200,015.31	\$136,755.43	\$128,244.56	\$107,439.17	\$139,236.23	\$149,358.28	\$155,427.34	\$151,134.08	\$205,359.77	\$135,974.21	\$138,580.27
TOTAL PERSONAL SERVICES	\$17,780,216.00	\$17,780,216.00	\$14,857,201.85	\$2,923,014.15	\$762,931.87	\$1,333,461.24	\$1,667,238.70	\$1,190,111.87	\$1,105,872.38	\$1,227,119.90	\$1,231,717.25	\$1,657,368.07	\$1,272,870.08	\$1,230,062.91	\$1,117,199.60	\$1,161,549.98
Other Operating																
Advertising	\$8,100.00	\$8,100.00	\$0.00	\$8,100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Accreditation	\$15,335.00	\$15,335.00	\$7,900.50	\$7,434.50	\$393.75	\$393.75	\$1,181.25	\$2,781.75	\$393.75	\$393.75	\$393.75	\$393.75	\$393.75	\$1,219.88	\$0.00	\$393.75
Building & Maintenance	\$1,000.00	\$1,000.00	\$1,219.88	\$219.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Clothing	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computer Equipment	\$83,897.00	\$83,897.00	\$0.00	\$83,897.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Computer Supplies	\$60,000.00	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conferences	\$2,300.00	\$2,300.00	\$11,480.00	\$9,180.00	\$0.00	\$2,595.00	\$0.00	\$6,840.00	\$0.00	\$0.00	\$525.00	\$0.00	\$600.00	\$0.00	\$0.00	\$0.00
Contract Services	\$15,995.00	\$15,995.00	\$5,826.09	\$10,168.91	\$399.00	\$695.50	\$199.00	\$855.71	\$221.47	\$856.92	\$444.22	\$67.35	\$795.56	\$172.06	\$714.49	\$404.81
Drug & Background Checks	\$2,000.00	\$2,000.00	\$5,372.65	\$3,372.65	\$74.00	\$168.25	\$95.00	\$11,747.00	\$268.70	\$376.00	\$0.00	\$887.45	\$96.05	\$1,573.50	\$72.00	\$20.00
Dues & Subscriptions	\$954,876.00	\$954,876.00	\$438,471.09	\$516,404.91	\$41,432.00	\$31,344.16	\$33,544.36	\$40,974.52	\$33,546.85	\$40,974.52	\$5,967.05	\$65,447.65	\$31,796.65	\$40,348.65	\$35,447.65	\$36,166.40
Education & Training	\$68,022.00	\$68,022.00	\$22,621.08	\$45,400.94	\$1,350.45	\$14,450.00	\$0.00	\$229.00	\$284.00	\$4,823.00	\$118.56	\$622.00	\$0.00	\$119.01	\$625.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Fees, Taxes and Assessments	\$500.00	\$500.00	\$56,442.71	\$55,942.71	\$6,393.12	\$6,941.47	\$3,767.23	\$6,891.27	\$3,003.32	\$3,572.03	\$6,644.23	\$3,032.71	\$3,076.96	\$7,001.35	\$3,322.24	\$2,886.76
Hardware Software Maintenance	\$1,642,222.00	\$1,642,222.00	\$2,173,807.82	\$531,585.82	\$50,347.49	\$250,131.07	\$137,341.46	\$144,923.59	\$170,541.66	\$178,054.39	\$169,991.46	\$133,052.38	\$168,942.05	\$225,394.32	\$131,279.55	\$514,303.38
Insurance	\$242,000.00	\$242,000.00	\$544,546.12	\$302,546.12	\$43,322.55	\$86,645.10	\$43,322.55	\$0.00	\$43,322.55	\$86,645.10	\$43,322.55	\$43,875.19	\$48,053.13	\$48,094.51	\$96,534.46	\$4,730.58
Interest Expense	\$24,000.00	\$24,000.00	\$8,290.12	\$15,709.88	\$0.00	\$2,220.45	\$0.00	\$0.00	\$0.00	\$2,220.45	\$0.00	\$0.00	\$2,197.28	\$0.00	\$1,651.94	\$0.00
Janitorial Supplies	\$14,600.00	\$14,600.00	\$10,176.01	\$4,423.99	\$0.00	\$1,008.01	\$0.00	\$1,606.58	\$824.82	\$897.29	\$1,185.13	\$553.94	\$1,427.53	\$947.51	\$1,641.99	\$83.21
Leases	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Note Payable	\$440,000.00	\$440,000.00	\$0.00	\$440,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Cleaning	\$7,200.00	\$7,200.00	\$4,820.00	\$2,380.00	\$0.00	\$770.00	\$0.00	\$770.00	\$0.00	\$385.00	\$385.00	\$0.00	\$1,155.00	\$385.00	\$385.00	\$385.00
Office Supplies	\$31,000.00	\$31,000.00	\$7,609.93	\$23,390.07	\$0.00	\$508.30	\$377.34	\$322.52	\$20.14	\$178.74	\$366.36	\$396.62	\$5,201.66	\$0.00	\$168.25	\$322.14
Printing & Postage	\$5,000.00	\$5,000.00	\$3,751.51	\$1,248.49	\$0.00	\$352.86	\$0.00	\$927.47	\$300.00	\$121.92	\$341.00	\$5.00	\$1,019.62	\$140.00	\$140.00	\$0.00
Professional Development	\$16,244.00	\$16,244.00	\$3,610.00	\$12,734.00	\$0.00	\$1,050.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,105.00	\$1,105.00	\$0.00
Professional services	\$644,994.00	\$644,994.00	\$962,195.32	\$317,201.32	\$11,040.56	\$59,525.63	\$24,094.31	\$32,176.79	\$62,020.89	\$64,658.99	\$64,122.16	\$25,856.40	\$120,542.56	\$433,941.98	\$45,506.43	\$28,618.62
Public Education & Service Awards	\$1,200.00	\$1,200.00	\$0.00	\$1,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rental Expense - Equipment	\$700.00	\$700.00	\$2,434.22	\$1,734.22	\$0.00	\$371.00	\$55.50	\$130.00	\$241.00	\$208.50	\$150.00	\$150.00	\$349.11	\$130.00	\$499.11	\$150.00
Rental Expense - Land	\$340,370.00	\$340,370.00	\$192,383.05	\$147,986.95	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.67	\$3,699.68	\$28,364.17	\$28,364.17	\$28,364.17	\$28,364.17	\$28,364.17	\$28,364.17
Repairs & Maintenance	\$379,400.00	\$379,400.00	\$192,643.68	\$186,756.34	\$482.00	\$6,334.22	\$1,544.08	\$10,087.21	\$4,765.97	\$4,131.28	\$43,425.78	\$3,257.42	\$37,477.26	\$55,969.67	\$19,751.77	\$5,317.00
Repairs & Maintenance - Building	\$380,000.00	\$380,000.00	\$270,484.99	\$109,515.01	\$0.00	\$123,887.37	\$0.00	\$173,992.80	\$37,182.82	\$71,992.80	\$10,125.00	\$0.00	\$21,991.00	\$0.00	\$0.00	\$5,305.00
Repairs & Maintenance - Vehicles	\$5,800.00	\$5,800.00	\$6,221.61	\$421.61	\$0.00	\$0.00	\$0.00	\$458.76	\$0.00	\$242.90	\$170.90	\$0.00	\$0.00	\$345.05	\$5,404.00	\$0.00
Special Supplies	\$331,641.00	\$331,641.00	\$81,187.99	\$250,453.01	\$0.00	\$1,035.23	\$3,136.57	\$22,026.91								