

ORDINANCE
CITY OF NEW ORLEANS

CITY HALL: November 20, 2025

CALENDAR NO. 35,311

NO. _____ MAYOR COUNCIL SERIES

BY: COUNCILMEMBER THOMAS (BY REQUEST)

AN ORDINANCE to authorize the Mayor of the City of New Orleans to enter into an Amendment to the Subrecipient Agreement (“Agreement”) between the New Orleans Police Department (NOPD) and Washer Hill Lipscomb Cabaniss Architecture (LA) LLC to continue to implement the “Crime Laboratory Forensic Biology Redesign Project,” and to extend the Subrecipient Agreement’s term by one (1) year and two (2) days as more fully set forth in the form attached hereto as Exhibit “A” and made a part hereof; and otherwise to provide with respect thereto.

WHEREAS, pursuant to the authority contained in Article 7, Section (14)(C) of the Louisiana Constitution of 1974, and statutory authority supplemental thereto, the State of Louisiana and its political subdivisions, including the City of New Orleans (“City”), may enter into cooperative endeavors with each other or with any public or private corporation or individual; and

WHEREAS, pursuant to Section 9-314 of the Home Rule Charter of the City of New Orleans, the City may enter into cooperative endeavors with any public or private association, corporation, or individual for activities in support of economic growth or other public purposes; and

WHEREAS, a subrecipient agreement is a type of cooperative endeavor agreement and therefore falls under Section 9-314 of the Home Rule Charter of the City of New Orleans; and

WHEREAS, the Subrecipient is an independent political subdivision of the State of Louisiana, located at 1744 Oakdale Drive, Baton Rouge, LA 70810; and

WHEREAS, the City and Washer Hill Lipscomb Cabaniss Architecture (LA) LLC desire to enter into the attached Amendment to the parties’ Subrecipient Agreement relative to the valued public purpose of producing design and construction documents for the renovation of the New Orleans Police Department Crime Laboratory ("NOPDCL") Forensic Biology Unit; to

demonstrate the efficacy of scoping and schematic design services related to the redesign/reconfiguration for existing space that has been allotted for the DNA Lab in the existing Criminal Evidence and Processing Complex facility; and

WHEREAS, the City and Washer Hill Lipscomb Cabaniss Architecture (LA) LLC desire to enter into this Amendment, extending the term of the parties' Subrecipient Agreement for one (1) year and two (2) days and to set forth certain other matters in connection therewith; **NOW, THEREFORE**

1 **SECTION 1. THE COUNCIL OF THE CITY OF NEW ORLEANS HEREBY**
2 **ORDAINS**, That the Mayor, on behalf of the City and the New Orleans Police Department
3 (NOPD), is hereby authorized to enter into an amendment to its Subrecipient Agreement with
4 Washer Hill Lipscomb Cabaniss Architecture (LA) LLC to extend the Subrecipient Agreement's
5 term for one (1) year and two (2) days, in the form attached hereto as Exhibit "A".

ADOPTED BY THE COUNCIL OF THE CITY OF NEW ORLEANS _____

PRESIDENT OF THE COUNCIL

DELIVERED TO THE MAYOR ON _____

APPROVED:

DISAPPROVED: _____

MAYOR

RETURNED BY THE MAYOR ON _____ **AT** _____

CLERK OF COUNCIL

ROLL CALL VOTE:

YEAS:

NAYS:

ABSENT:

RECUSED:

EXHIBIT A

AMENDMENT NO. 1 TO THE SUBRECIPIENT AGREEMENT

BY AND BETWEEN

THE CITY OF NEW ORLEANS

AND

WASHER HILL LIPSCOMB CABANISS ARCHITECTURE (LA) LLC

RFQ No. 4086 | Crime Laboratory Forensic Biology Redesign

AMENDMENT NO. 1 TO THE SUBRECIPIENT AGREEMENT

BY AND BETWEEN

THE CITY OF NEW ORLEANS

AND

WASHER HILL LIPSCOMB CABANISS ARCHITECTURE (LA) LLC

RFQ No. 4086 | Crime Laboratory Forensic Biology Redesign

THIS FIRST AMENDMENT (the “**Amendment**”) is entered into by and between the City of New Orleans, represented by Joseph W. Threat, Sr., Chief Administrative Officer (the “**City**”), and Washer Hill Lipscomb Cabaniss Architecture (LA) LLC, represented by Micah Morgan, Partner (the “**Subrecipient**”). The City and the Subrecipient may sometimes each be referred to as a “**Party**,” and collectively, as the “**Parties**.” This Amendment is effective as of December 30, 2025 (the “**Effective Date**”).

RECITALS

WHEREAS, on December 30, 2024, the City and the Subrecipient entered into a Subrecipient Agreement for the design and construction documents for the renovation of the New Orleans Crime Laboratory (the “**Agreement**”); and

WHEREAS, the City and the Subrecipient, each having the authority to do so, desire to enter into this Amendment to extend the term of the Agreement for the continuity of services.

NOW THEREFORE, for good and valuable consideration, the City and the Subrecipient amend the Agreement as follows:

1. Extension. Pursuant to Article VII, Section (B) of the Agreement, the term is extended by an additional one (1) year and two (2) days, from the Effective Date through December 30, 2026.

2. Convicted Felon Statement. The Subrecipient swears that it complies with City Code Section 2-8(c). No Subrecipient principal, member, or officer has, within the preceding five years, been convicted of, or pled guilty to, a felony under state or federal statutes for embezzlement, theft of public funds, bribery, or falsification or destruction of public records.

3. Non-Solicitation Statement. The Subrecipient swears that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Amendment. The Subrecipient has not paid or agreed to pay any person, other than a bona fide employee working for it, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from this Amendment.

4. Prior Terms Binding. Except as otherwise provided by this Amendment, the terms and conditions of the Agreement, as amended, remain in full force and effect.

5. **Counterparts.** This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original copy of this Amendment, but all of which, when taken together, shall constitute one and the same agreement.

6. **Electronic Signature and Delivery.** The Parties agree that a manually signed copy of this Amendment and any other document(s) attached to this Amendment delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Amendment. No legally binding obligation shall be created with respect to a Party until such Party has delivered or caused to be delivered a manually signed copy of this Amendment.

[SIGNATURES CONTAINED ON NEXT PAGE]

[The remainder of this page is intentionally left blank.]

IN WITNESS WHEREOF, the City and the Subrecipient, through their duly authorized representatives, execute this Amendment.

CITY OF NEW ORLEANS

BY: _____
JOSEPH W. THREAT, SR.,
CHIEF ADMINISTRATIVE OFFICER

Executed on this _____ **day of** _____, **2025.**

FORM AND LEGALITY APPROVED:
Law Department

By: _____

Printed Name: _____

WASHER HILL LIPSCOMB CABANISS ARCHITECTURE (LA) LLC

BY: _____
MICAH MORGAN, PARTNER

FEDERAL TAX I.D.

Calendar No. _____ (Rev)
(Exp)

Name Stephanie Landry Ext. _____
Person responsible for routing

**CHECK SHEET TO BE USED FOR
CLEARING ORDINANCES, MOTIONS, AND RESOLUTIONS
BEFORE SUBMISSION TO COUNCIL CLERK**

The originating agency shall attach a copy of each proposed ordinance, motion, or resolution to the check sheet for processing in the sequence indicated after preparing a synopsis. The detailed memorandum of explanation shall also be attached to this check sheet.

SYNOPSIS OF DOCUMENT: Amendment to a Subrecipient agreement for an ARPA-funded project in coordination with the New Orleans Police Department (NOPD). Amendment will extend the term of the Agreement from the Effective Date through December 31, 2026. Washer Hill Lipscomb Cabaniss Architecture (LA) LLC will continue the Crime Laboratory Forensic Biology Redesign, provide Scoping and Schematic Design Services under the current fees related to the redesign/reconfiguration for existing space that has been allotted for the DNA Lab in the existing Criminal Evidence and Processing Complex facility.

1. [Signature] 10/30/2025
Department Head
2. [Signature]
Department of Law
3. [Signature]
Chief Administrative Officer
4. Elizabeth Brusseau
Director of Council Relations
5. _____
Initials of Sponsoring Council Member

COUNCIL ACTION

Council Members Present: _____
Absent: _____

AMENDMENTS:

FINAL ADOPTION:

MOVED:

2ND:

YEAS:

NAYS:

ABSENT:

RECUSED:

7. _____
Reviewed by the Chief Administrative Officer after adoption by the City Council and prior to the Mayor's signature.



LEGISLATIVE SUMMARY

TO ACCOMPANY ORDINANCES

BEFORE SUBMISSION TO CLERK OF COUNCIL

Requesting Department or Agency: _____

Name of Contact Person: _____

Telephone Number: _____

Email Address: _____

Initials of Sponsoring Councilmember(s): _____

DETAILED SYNOPSIS OF THE ORDINANCE

Please generally describe the purpose, intent, and effect of the proposed ordinance.



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate a contract, CEA, or other similar agreement (hereafter contract), please provide the following additional information.

☐

If this section is not applicable, please check this box.

The parties involved:

The obligations, expectations, and deliverables of the parties involved:

Any fiscal implications for the City with the contract:

The public purpose and need for the contract:

The duration of the contract:



LEGISLATIVE SUMMARY

If the Ordinance is to effectuate an amendment to the Codes of the City of New Orleans, please provide the following additional information.

☐

If this section is not applicable, please check this box.

The existing provision(s) of the Code being proposed for amendment:

The general content/requirements of the existing Code provision:

How the proposed ordinance will alter the existing Code provision(s):

Why these changes are needed:

REQUESTED ADOPTION DATE: _____

Reference: Council Rule 41 & City Code Section 2-813