

OFFICE OF BUSINESS AND EXTERNAL SERVICES  
DEPARTMENT OF SAFETY AND PERMITS  
CITY OF NEW ORLEANS

LATOYA CANTRELL  
MAYOR

TAMMIE T. JACKSON  
DIRECTOR

December 3, 2025

Lora W. Johnson  
Clerk of Council  
New Orleans City Council

Joe Threat  
Chief Administrative Officer  
City of New Orleans

RE: Proposed Rules for Governing Implementation of Issuance of Temporary Alcoholic Beverage Outlet Permits

In compliance with City of New Orleans Code Section 2-1000, City of New Orleans Department of Safety and Permits submit the following information concerning the adoption of the proposed rules.

- 1) Proposed Regulations Governing Implementation of Issuance of Temporary Alcoholic Beverage Outlet Permits.
- 2) Legal notice of public hearing published in The Times-Picayune | The New Orleans Advocate newspaper.
- 3) Summary of the public hearing held concerning Implementation of Issuance of Temporary Alcoholic Beverage Outlet Permits: Meeting held November 7, 2025, at 10:00AM, there were five public comments made.

The following comments were made, and questions were asked:

- ABO were issued by Revenue in the past moved to DSP to make it easier but have made it more difficult.
- Question: How would having the State first make sense?
- Does not feel that anyone would qualify?
- Reason was to make it easier, but this does not feel welcoming.

1340 POYDRAS STREET 8<sup>TH</sup> FLOOR NEW ORLEANS, LOUISIANA 70112  
PHONE 504-658-7200



- Question: Why does this apply to just new business?
- Idea was to make it easier; this is baby steps towards that goal but does not make it easier.
- Does not have any issues with this, feels the department is helpful and very patient with her when she has questions.
- Does not find it difficult at all and feels it is similar to what is done in Jefferson Parish.

See video link;

[https://nolagov-my.sharepoint.com/:v:/g/personal/lfperkins\\_cityofno\\_com/EQDCpd-h33BKkfJ33TamswcBsWCcr2VGHdDS5tJAc5v5fw](https://nolagov-my.sharepoint.com/:v:/g/personal/lfperkins_cityofno_com/EQDCpd-h33BKkfJ33TamswcBsWCcr2VGHdDS5tJAc5v5fw)

4) Resolution regarding the Implementation of Issuance of Temporary Alcoholic Beverage Outlet Permits.

A copy of the final draft of the regulations is attached. Please have this docketed to be received at the next council meeting. If you have any questions or need additional information, please Jenny Alber at [Jenny.alber@nola.gov](mailto:Jenny.alber@nola.gov).

Sincerely,



Tammie Jackson  
Director  
Department of Safety and Permits

CC:

Austin P. Wilty, Deputy Chief Administrative Officer, Business and External Services, [apwilty@nola.gov](mailto:apwilty@nola.gov)





Campaign No. 163957  
 Today's Date 21 Oct 2025  
 P.O. Number NOCP 8714  
 Sales Rep Josh Crowley

**bill-to**

**CITY OF NEW ORLEANS CLK COUNCIL OFC**  
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**campaign summary**

Description NOCP 8714  
 Start Date 10/24/2025  
 End Date 10/24/2025

**cost summary**

Campaign Amount \$11.51  
 Estimated Tax \$0.00  
 Pre-payment Amount \$#PREPAY\_AMOUNT#  
**Total \$11.51**

**Pre-Payment Details**

Pre-Payment Amount	Pre-Payment Date	Pre-Payment Card No.
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No Pre-Payments on this order

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Line No.	Product	Description	Issue / Run Date	Size	Amount
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540559	The Times Picayune	Legal City .33	10/24/2025	1	11.51
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**PUBLIC NOTICE**  
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**Public Notice**

Under the authority of Sec.2-1000 of the code of the City of New Orleans, the Department of Safety and Permits shall present the proposed rules and regulations for the implementation of the

Line No.	Product	Description	Issue / Run Date	Size	Amount
		<p>Implementation of the Temporary Alcoholic Beverage Permit (established by Ord. Cal #34,873) at a public meeting which they will be available for viewing and submitting public comment in person on November 7, 2025, beginning at 10 AM in the City Council Chambers, 1300 Perdido Street, New Orleans, LA 70112. This is a public meeting, and public comments are invited and encouraged.</p> <p>Publication Date: Friday, October 24, 2025 <b>NOCP 8713</b></p> <p>163957-oct 13-1t \$11.51</p>			

540560 [The Times Picayune Online](#) Legal Online Zero 10/24/2025 1 0.00

**PUBLIC NOTICE**

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**Public Notice**

Under the authority of Sec.2-1000 of the code of the City of New Orleans, the Department of Safety and Permits shall present the proposed rules and regulations for the implementation of the Temporary Alcoholic Beverage Permit (established by Ord. Cal #34,873) at a public meeting which they will be available for viewing and submitting public

Line No.	Product	Description	Issue / Run Date	Size		Amount
		<p>comment in person on November 7, 2025, beginning at 10 AM in the City Council Chambers, 1300 Perdido Street, New Orleans, LA 70112. This is a public meeting, and public comments are invited and encouraged.</p>	<p>Publication Date: Friday, October 24, 2025 <b>NOCP 8713</b></p>			<p>163957-oct 13-1t \$11.51</p>

**COPY OF ADVERTISEMENT**

November 7, 2025

Department of Safety and Permits

Proposed Regulations Governing Implementation of Issuance of Temporary Alcoholic Beverage Outlet Permits

**I: Authority**

Pursuant to Section 2-1000 of the City Code and City Council Ordinance 34,873 MCS approved on March 27, 2025, the Department Safety and Permits of the City of New Orleans proposes the following rules and regulations relative to the implementation of the Issuance of Temporary Alcoholic Beverage Outlet Permits including but not limited to regulations on eligibility, processes, and issuance.

**II: Applicability**

These regulations shall apply to new business applications for the sole purpose of applying for the issuance of a Temporary Alcoholic Beverage Outlet Permit. Only those businesses set forth in New Orleans City Code, Chapter 10 are eligible to receive a Temporary Alcoholic Beverage Outlet Permit.

**III: Eligibility Requirements**

To be eligible for a Temporary Alcoholic Beverage Outlet Permit the following must be submitted:

1. The department is in receipt of a complete application for the alcoholic beverage permit and corresponding occupational license, or mayoralty permit for live entertainment, if applicable. A completed application must include the following:

- a) state alcoholic beverage permit;
- b) state health permit;
- c) background check(s) for all listed business owners, which may be satisfied by submitting the Department of Safety and Permits ABO Short Form Application;
- d) state fire marshal approval;
- e) Letter from the City Council member for the district in which the subject property is located, stating their approval for the issuance of the temporary alcoholic beverage outlet permit or no objection; and
- f) Payment for the annual permit.

2. This application is limited to applications from new businesses.

3. The use specified in the alcoholic beverage outlet permit application is a permitted use, valid conditional use, or valid legal non-conforming use within the zoning district of the subject property. Zoning verification shall be submitted for final determination of zoning approval.

4. There are no open health, safety, or building violations on the property for which the temporary alcoholic beverage permit will be issued or an affidavit that details abatement of violations and includes a Hold Harmless for the City of New Orleans.

5. The property has been issued and currently has a certificate of occupancy or temporary certificate of occupancy issued by the City of New Orleans.

6. An application for a manager's license for the establishment must be submitted with the completed application or, in lieu of the application, the applicant may submit an affidavit stating that the business will not engage in the sale of alcohol beverages until a properly licensed manager has been identified.

7. There are no outstanding fines, fees, and/or taxes owed to the city.

8. The location for which the application is being made has not been issued a prior temporary alcoholic beverage permit in the past 365 days.

## **V: Approval Process**

The approval process to receive a Temporary Alcoholic Beverage Outlet Permit is as follows:

1. Submit completed application – per the instructions in section IV (1).
2. The Department has four (4) days to review the application and if all application requirements are met, the department will send the recommendation to the Department of Revenue to issue an Occupational License.
3. All fees are paid via the One Stop App.
4. The Temporary Alcoholic Beverage Outlet Permit shall not be issued until the Temporary Occupational License is issued through the city's centralized LAMA database.
5. The Temporary Alcoholic Beverage Outlet Permit and Temporary Occupational License when all eligibility requirements are met will be issued within 10 business days.

**RESOLUTION**

**NO. R-25-XXX**

**CITY HALL: \_\_\_\_\_**

**BY: COUNCILMEMBER \_\_\_\_\_ (BY REQUEST)**

**SECONDED BY:**

**WHEREAS**, a public meeting was held on Friday, November 7, 2025, to fully inform the public and allow for public comment on the drafted regulations governing implementation of issuance of temporary alcoholic beverage outlet permits; and

**WHEREAS**, the draft was made available to the public at the Department of Safety & Permits office and the main branch of the New Orleans Public Library; and

**WHEREAS**, the Council of the City of New Orleans recognizes the importance of providing the citizens of New Orleans with this valuable information to aid in the permitting process; **NOW THEREFORE**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NEW ORLEANS**, that in accordance with Section 2-1000 of the Code of the City of New Orleans, regulations governing implementation of issuance of temporary alcoholic beverage outlet permits are ratified and approved.

**BE IT FURTHER RESOLVED**, that pursuant to Section 4-107(3)(c) of the Home Rule Charter, a summary of the Rules, Policies, & Procedures and notice of its availability to the public shall be published once in the official journal.

**BE IT FURTHER RESOLVED**, that in accordance with Section 4-107(3)(d) of the Home Rule Charter, the Rules, Policies, & Procedures shall become effective and shall become legally

enforceable at 12:01 a.m. on the twenty-second day beginning on the day following adoption of this resolution.

**THE FOREGOING RESOLUTION WAS READ IN FULL, THE ROLL WAS CALLED ON THE ADOPTION THEREOF AND RESULTED AS FOLLOWS:**

**YEAS:**

**NAYS:**

**ABSENT:**

**AND THE RESOLUTION WAS ADOPTED.**