

**Bonnie Porter**  
Cell: (504) 331-5614  
Email: bporter6@gmail.com  
4310 N. Rampart St., New Orleans, LA 70117

---

April 17, 2026

Historic District Landmarks Commission  
City Hall, 7<sup>th</sup> Floor  
New Orleans, LA 70112

Re: 4308/4310 N. Rampart St., New Orleans, LA; Reference Code: P3Z1SW

To whom it may concern:

I would like to formally request an appeal of the New Orleans Historic District Landmarks Commission's April 8, 2026 decision regarding my application for the retention of inappropriate windows at 4308/4310 N. Rampart St., New Orleans, LA.

At the April 8 meeting, the HDLC voted to approve the retention of my windows with the addition of full screens. No mention was made of the material required for the screens. I assumed that the new screens were to match the existing full screens, which are aluminum-framed. Some of these are still up covering the historic windows, and some were removed during installation of the new windows. However, the Certificate of Appropriateness (COA) I received after the fact from the HDLC stipulates that the screens must be wood-framed. Wood-framed screens would not match the existing screens and would draw attention to the fact that some of the windows are historic while some have been replaced.

I would like to appeal this decision to require wood-framed screens. I seek approval to install metal or fiberglass framed screens on the windows that will match the configuration of the existing screens.

Please see the attached COA and letter from the New Orleans Historic District Landmarks Commission regarding the initial decision. If there are any further questions regarding my request, please reach out to me at the phone or email above.

Thank you,

A handwritten signature in black ink that reads "Bonnie Porter". The signature is written in a cursive, flowing style.

NEW ORLEANS HISTORIC DISTRICT LANDMARKS COMMISSION  
CENTRAL BUSINESS DISTRICT HISTORIC DISTRICT LANDMARKS COMMISSION

Helena Moreno  
MAYOR

# CITY OF NEW ORLEANS

Bryan D. Block  
EXECUTIVE  
DIRECTOR

Thursday, April 9, 2026

Bonnie T Porter  
4310 N Rampart St  
New Orleans, LA 70117

**Re: 4310 N Rampart St, 4308 N Rampart St**  
**Reference Code: P3Z1SW**

Dear Bonnie T Porter:

This letter confirms the actions of the New Orleans Historic District Landmarks Commission at its meeting of Wednesday, April 8, 2026, concerning your application for the following work: Retention of the installation of inappropriate windows at a Contributing rated, one-story, two-family residential building without a Certificate of Appropriateness.

At that time the Commission voted to: Approve the application for retention of the installation of inappropriate windows, with the proviso that full screens be added to reduce their visibility.

Should you wish to appeal the Commission's decision to the City Council you must provide a written request for appeal to both the HDLC and the Clerk of Council, City Hall, Room 1E09, New Orleans, LA 70112 within ten (10) calendar days of the Commission meeting. A copy of this letter should be included with the request. Should you have any questions concerning this matter, feel free to contact me at (504) 658-7046 or [Michala.Daniels@nola.gov](mailto:Michala.Daniels@nola.gov).

Sincerely,  
*Michala Daniels*

Michala Daniels  
Plan Reviewer

Approved \_\_BB\_\_ Bryan Block, Executive Director



Bonnie T Porter  
4310 N Rampart St  
New Orleans, LA 70117

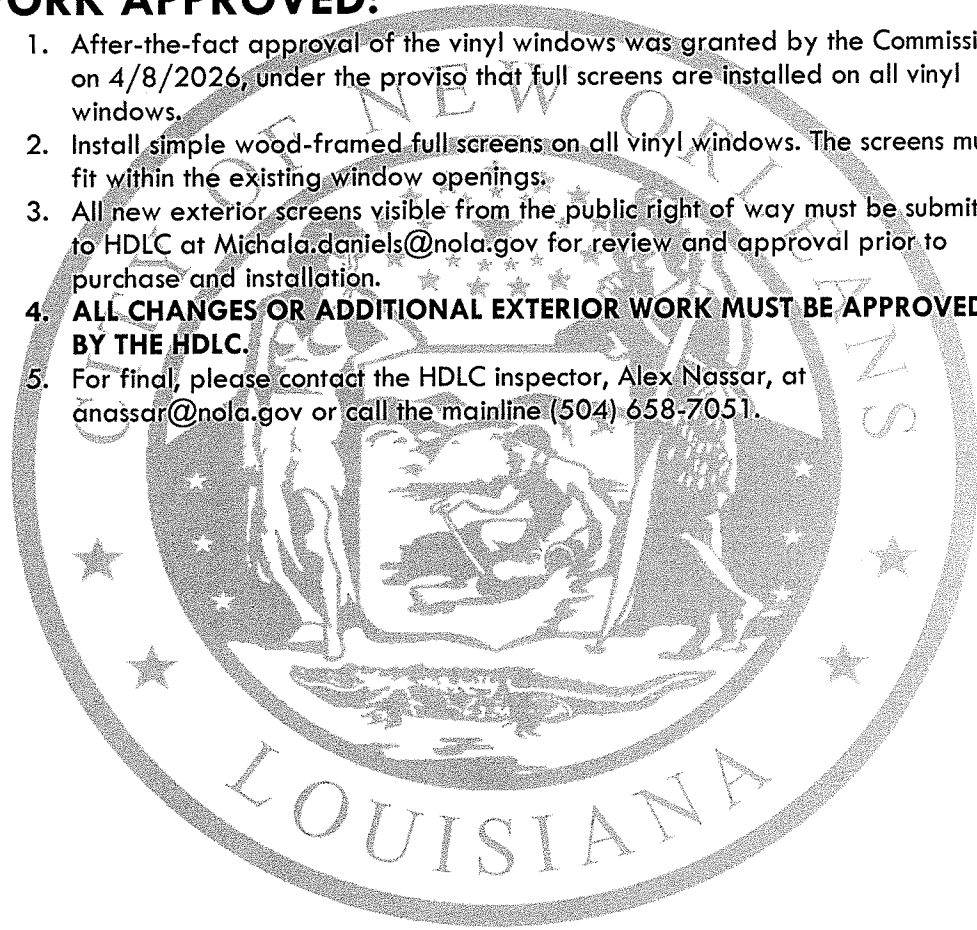
---

# HISTORIC DISTRICT LANDMARKS COMMISSION CERTIFICATE OF APPROPRIATENESS

The Certificate of Appropriateness will expire after 6 months, if work has not started. A request can be made to the staff to extend the Certificate for an additional 6 months. Commission approvals are valid for up to 3 years and may be extended by the Executive Director for 1 additional year.

## WORK APPROVED:

1. After-the-fact approval of the vinyl windows was granted by the Commission on 4/8/2026, under the proviso that full screens are installed on all vinyl windows.
2. Install simple wood-framed full screens on all vinyl windows. The screens must fit within the existing window openings.
3. All new exterior screens visible from the public right of way must be submitted to HDLC at [Michala.daniels@nola.gov](mailto:Michala.daniels@nola.gov) for review and approval prior to purchase and installation.
4. **ALL CHANGES OR ADDITIONAL EXTERIOR WORK MUST BE APPROVED BY THE HDLC.**
5. For final, please contact the HDLC inspector, Alex Nassar, at [anassar@nola.gov](mailto:anassar@nola.gov) or call the mainline (504) 658-7051.



## NOT VALID UNLESS POSTED ON SITE

By posting this notice, the owner of the property certifies that they understand all work described above and acknowledge that they are legally responsible for ensuring that all work performed has been approved prior to execution and is completed in accordance with approvals obtained. \*\*\* For questions regarding this approval or to schedule a final inspection call the number below \*\*\*

**THIS FORM MUST REMAIN POSTED UNTIL WORK IS CERTIFIED AS COMPLIANT BY HDLC STAFF**

1300 Perdido Street, Room 7W03 • New Orleans • LA • 70112 • (504) 658-7051 • [www.nola.gov/hdgc](http://www.nola.gov/hdgc)  
SOLO EL TRABAJO DESCRITO ANTERIORMENTE PUEDE REALIZARSE LEGALMENTE EN ESTE EDIFICIO

26-06151-HDLC

4310 N Rampart St, 4308  
N Rampart St

4/13/2026

OWNER: BONNIE T PORTER

APPLICANT: BONNIE T PORTER

ISSUED BY: MICHALA DANIELS