



State of Louisiana

Municipal and Traffic Court of New Orleans



Honorable Robert E. Jones, III
Administrative Judge, Division B

Honorable Paul N. Sens
Judge, Division A

Honorable Charlene C. Larche-Mason
Judge, Division C

Honorable Mark J. Shea
Judge, Division D

Honorable Bobbie C. Smith
Judge, Division E

Honorable Joseph B. Landry
Judge, Division F

Honorable Steven M. Jupiter
Judge, Division G

Monique Boissiere
Judicial Administrator

Christopher P. Sens
Clerk Of Court

March 30, 2026

Clerk of City Council
New Orleans City Council
1300 Perdido Street
New Orleans, LA 70112

Dear Clerk of City Council:

In accordance with Chapter 2, Article III, Section 2-63 of the City Code, please see the attached revenue, expenditure, and staffing report for February 2026 on behalf of the Municipal and Traffic Court. If you have any questions, please contact me at lscrowley@nola.gov.

Sincerely,

A handwritten signature in blue ink that reads "Lenée S. Crowley".

Lenée S. Crowley
Deputy Judicial Administrator

Encl: Budget to Actual Monthly Report
Staffing Report

CC: Joseph Giarrusso
Brandy DeLarge

FTE Template – Staffing Report

List each position in Column A and enter the budgeted FTEs for the start of the year in Column B. Then, for each month, record the number of FTEs employed for that month in Columns D through O. Leave any future months blank.

As you update the FTEs each month, Column C will automatically calculate the current number of vacancies. An example entry is provided for reference.

Agencies that use the City's payroll system can contact Brandye DeLarge at badelarge@nola.gov for assistance with accessing personnel reports.

Position Title	Budgeted FTE	Vacancies	January	February	March	April
C0061 - Office Assistant III	3		3	3		
C0132 - Office Assistant IV	4	2	2	2		
C0246 - Admin Support Supervisor II	1		1	1		
C0253 - Finance Operations Manager	1		1	1		
C0295 - Social Worker II	1		1	1		
C0361 - Management Dev Analyst I	1		1	1		
C0420 - Junior Accountant	1		1	1		
C6076 - Senior Court Probation Officer	5	3	2	2		
C6078 - Court Probation Coordinator	1		1	1		
C7518 - Clerk of Court Assistant	1		1	1		
U0942 - Judicial Administrator	1		1	1		
U0948 - Asst Judicial Administrator	1		1	1		
U0953 - Management Services Supervisor	3		3	3		
U0963 - Administrative Support Specialist	2		2	2		
U0967 - Court Clerk I	16	6	10	10		
U0968 - Court Clerk II	9	1	8	8		
U0969 - Court Clerk Supervisor	7		7	7		
U0971 - Court Reporter	5		5	5		
U0977 - Senior Office Assistant	6	1	5	5		
U0979 - Clerk I	1		1	1		
U0981 - Office Assistant	10.5	8	2.5	2.5		
U0983 - Attorney I	0.5		0.5	0.5		

