City of New Orleans — Orleans Parish District Attorney — Staffing Report

WHAT THIS TAB IS FOR: Track filled vs. budgeted positions each month. This helps monitor vacancy trends and staffing levels across the fiscal year.

HOW TO USE IT:

- Column A (Position Title) — List each job title or position category.
- Column B (Budgeted FTE) — Enter the number of authorized full-time equivalent positions.
- Column C (Vacancies) — Auto-calculated. Shows unfilled positions (Budgeted minus current month actual).
- Columns D through O (January – December) — Each month, enter the number of FTEs actually employed in that role.

Leave future months blank — only fill in months that have passed.

NEED HELP? Agencies on the City payroll system can contact Brandye DeLarge at badelarge@nola.gov for assistance with personnel reports.

Position Title	Budgeted FTE	Vacancies	January	February	March	April	May	June	July	August	September	October	November	December
District Attorney	1	0.0	1	1	1.0	1.0	1.0	1.0						
1st Assistan District Attorney	1	0.0	1.0	1	1.0	1.0	1.0	1.0						
Chief of Staff	1	0.0	1.0	1	1.0	1.0	1.0	1.0						
Chief of Operations and External Affairs	1	0.0	1.0	1	1.0	1.0	0.0	0.0						
Executive Coordinator	1	0.0	1.0	1	1.0	1.0	1.0	1.0						
Communications Director	1	0.0	1.0	1	1.0	1.0	1.0	1.0						
Legal Secretary	1	0.0	1.0	1	1.0	1.0	0.0	0.0						
Administration - Support Staff	20	5.0	19.0	19	17.0	15.0	14.0	15.0						
Administration - ADAs	2	-2.0	2.0	3	3.0	4.0	4.0	4.0						
Appeals	5	0.0	5.0	5	5.0	5.0	5.0	5.0						
Civil Rights - Support Staff	4	2.0	3.0	3	3.0	3.0	3.0	2.0						
Civil Rights - ADAs	3	0.0	3.0	3	3.0	4.0	4.0	4.0						
Diversion	5	0.0	5.0	5	5.0	5.0	5.0	5.0						
Homicide	8	0.0	8.0	8	8.0	8.0	8.0	8.0						
Investigations	18	0.0	18.0	18	17.0	17.0	17.0	17.0						
Juvenile - Support Staff	2	0.0	2.0	2	1.0	1.0	1.0	1.0						
Juvenile - ADAs	11	2.0	10.0	10	8.0	10.0	10.0	9.0						
SAKI - Support Staff	4	-1.0	4.0	5	5.0	5.0	5.0	5.0						
SAKI - ADAs	5	0.0	5.0	5	5.0	5.0	5.0	5.0						
Screening - Support Staff	10	1.0	4.0	4	4.0	4.0	5.0	9.0						
Screening - ADAs	16	-2.0	15.0	15	15.0	14.0	16.0	18.0						
SVU - Support Staff	3	0.0	3.0	3	3.0	3.0	3.0	3.0						
SVU - ADAs	3	0.0	3.0	3	4.0	4.0	4.0	4.0						
Trial Assistants	18	5.0	18.0	17	17.0	16.0	16.0	13.0						
Trials - ADAs	31	5.0	33.0	33	32.0	27.0	26.0	26.0						
Victim/Witness Advocates	18	1.0	17.0	17	17.0	16.0	17.0	17.0						

Total	192	192.0	183.0	184.0	178.0	172.0	172.0	174.0	0.0	0.0