

CITY SERVICES
DEPARTMENT OF SAFETY AND PERMITS
CITY OF NEW ORLEANS

HELENA MORENO
MAYOR

SUSANNAH KIRBY
DIRECTOR

April 14, 2026

Aisha Collier
Assistant Clerk of Council
City Hall – Room 1E04
1300 Perdido Street
New Orleans, LA 70112

Re: Proposed Agreement with Granicus, LLC

Madame Clerk,

Pursuant to Rule 57, please find attached a proposed agreement between the City of New Orleans and Granicus, LLC and a completed contract summary form.

Respectfully submitted,

Kia Wilson
kawilson@nola.gov
Department of Safety & Permits

cc: Justyn Hawkins, City Council Chief of Staff
Ashley Becnel, City Council Executive Counsel
Liz Brusseau, Director for City Council Relations



AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT

BETWEEN

THE CITY OF NEW ORLEANS

AND

GRANICUS LLC.

RFP No. 1542 | SHORT TERM RENTAL MONITORING

THIS FOURTH AMENDMENT (the “**Amendment**”) is entered into by and between the City of New Orleans, represented by Helena N. Moreno, Mayor (the “**City**”), and Granicus LLC., represented by Mark Hynes, Chief Executive Officer (the “**Contractor**”). The City and the Contractor may sometimes be collectively referred to as the “**Parties.**” The Agreement is effective as of April 18, 2026 (the “**Effective Date**”).

RECITALS

WHEREAS, on April 18, 2022, the City and the Contractor entered into a professional services agreement for the Contractor to provide technologically based service to assist with both enforcement of permit regulations and of tax regulations imposed by the City on Short Term Rentals (the “**Agreement**” or “**K22-201**”);

WHEREAS, on May 31, 2023, effective April 18, 2023, the City and the Contractor amended the Agreement to extend the term for an additional one (1) year and to increase the compensation (“**Amendment No. 1**” or “**K23-209**”);

WHEREAS, on April 29, 2024, effective April 18, 2024, the City and the Contractor amended the Agreement to extend the term for an additional one (1) year and to increase the compensation (“**Amendment No. 2**” or “**K24-359**”);

WHEREAS, on April 25, 2025, effective April 18, 2025, the City and the Contractor amended the Agreement to extend the term for an additional one (1) year and to increase the compensation (“**Amendment No. 3**” or “**K25-213**”);

WHEREAS, the City and the Contractor, each having the authority to do so, desire to enter this amendment to extend the term of the Agreement for one year and to increase the compensation for the continuity of services;

NOW THEREFORE, the City and the Contractor agree as follows:

1. **Extension.** In accordance with Article V Section B of the Agreement, the term is extended for an additional one year from April 18, 2026, through April 17, 2027.
2. **Compensation.** The compensation described in Article IV Section B of the Agreement is increased by \$232,102.20, from \$928,508.80 to a total not to exceed \$1,160,611.00.
3. **Cost Recovery.** In accordance with Section 2-8.1 of the Municipal Code entitled “Cost recovery in contracts, cooperative endeavor agreements, and grants,” to the maximum extent permitted by law, the Contractor shall reimburse the City or disgorge anything of value or economic benefit received by the City if the Contractor fails to meet its contractual obligations.

4. **Convicted Felon Statement.** The Contractor swears that it complies with City Code Section 2-8 (c). No Contractor principal, member, or officer has, within the preceding five years, been convicted of, or plead guilty to, a felony under state or federal statutes for embezzlement, theft of public funds, bribery, or falsification or destruction of public records.
5. **Non-Solicitation Statement.** The Contractor swears that it has not employed or retained any company or person, other than a bona fide employee working solely for it, to solicit or secure this Amendment. The Contractor has not paid or agreed to pay any person, other than a bona fide employee working for it, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from this Amendment.
6. **Prior Terms Binding.** Except as otherwise provided by this Amendment, the terms and conditions of the Agreement, as amended, remain in full force and effect.
7. **Counterparts.** This Amendment may be executed in one or more counterparts, each of which shall be deemed to be an original copy of this Amendment, but all of which, when taken together, shall constitute one and the same agreement.
8. **Electronic Signature and Delivery.** The Parties agree that a manually signed copy of this Agreement and any other document(s) attached to this Agreement delivered by email shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement. No legally binding obligation shall be created with respect to a party until such party has delivered or caused to be delivered a manually signed copy of this Agreement.

[The remainder of this page is intentionally left blank]

[SIGNATURES CONTAINED ON NEXT PAGE]

IN WITNESS WHEREOF, the City and the Contractor, through their duly authorized representatives, execute this Amendment.

CITY OF NEW ORLEANS

BY: _____
HELENA N. MORENO, MAYOR

Executed on this _____ of _____, 2026

FORM AND LEGALITY APPROVED:
Law Department

By: _____

Printed Name: _____

NEW ORLEANS CITY COUNCIL

BY: _____
J.P. MORRELL, COUNCIL PRESIDENT

Executed on this _____ of _____, 2026

GRANICUS LLC

BY: _____
MARK HAYES, CHIEF EXECUTIVE OFFICER

FEDERAL TAX I.D.

[END OF AMENDMENT]



**CONTRACT SUMMARY
TO ACCOMPANY REQUESTS FOR CONTRACT APPROVAL
BEFORE SUBMISSION TO CLERK OF COUNCIL**

Requesting Department or Agency: Safety & Permits

Name of Contact Person: Kia Wilson

Telephone Number: (504)658-7168

Email Address: kawilson@nola.gov

Initials of Sponsoring Councilmember(s): _____

PROVIDE THE FOLLOWING CONTRACT DETAILS

1. **The purpose and need for the contract:** This contract is for technologically based services to assist with both enforcement of permit regulations and of tax regulations imposed by the City on Short Term Rentals.

2. **The parties involved:** Granicus, LLC & City Of New Orleans (DSP)

3. **The obligations, expectations, and deliverables of the parties involved:** _____

4. **The duration of the contract:** 1 Year

5. **The cost and any fiscal implications of the contract for the City:** \$232,102.20 Annually
This cost is budgeted from STR (5141), and is already allocated.

6. **Describe disadvantaged business enterprise (DBE) participation:** _____